

YMF Meeting Minutes
Tuesday, August 2, 2005
Dixie Grill, Ward Avenue

- 1.0 Call Meeting to Order – 5:15 pm
- 2.0 Secretary's Report (Scott for Florence)
 - 2.1 Scott to revise July YMF Meeting Minutes to include Jamie as Treasurer and e-mail to officers for approval.
- 3.0 President's Report (Paulette)
 - 3.1 Update status of the July Meeting Action Items
 - 3.1.1 Lisa – Social scheduled for September 10, 2005. See 8.2.1
 - 3.1.2 Paulette – Awaiting status of West Point Bridge Competition
 - 3.1.3 Jamie – T-Shirt order to be placed by the end of September
 - 3.1.4 Scott – Budget for FY 2006
 - 3.1.5 Paulette – New officers for vacancies have been found. Lisa Takushi as Secretary and Morgan Branch as Treasurer
- 4.0 Vice-President's Report (Scott absent)
 - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
 - 4.2 Absentee Committee Reports – None received
- 5.0 Treasurer's Report (Jamie)
 - 5.1 August Report - Postponed until September due to turnover from Laura to Jamie
 - 5.2 Signature Card – Signed by officers
 - 5.3 Turnover of financial records from Laura to Jamie – Completed
 - 5.4 Website Update – Need to notify Joanna to update website to include Jamie's information
- 6.0 Past-President's Report (Jamie)
 - 6.1 T-Shirt Inventory/Reorder – T-Shirt order to be placed by the end of September. Scott to contact vendor to see if rush order can be placed. Jamie to provide size/quantity information.
- 7.0 Officer Business (Paulette)
 - 7.1 West Point Bridge Contest – Funding received, but need to await status by verifying with EC
 - 7.2 Future UH Student Chapter/YMF Activities – Popsicle Stick Bridge Competition at UH on Friday, November 18, 2005. EC looking for volunteers to assist with Outreach Committee. Paulette to find out time from EC for announcement.
 - 7.3 By Laws – Officers to provide comments at September YMF meeting
 - 7.4 Banner Keeper Schedule – Scott and Paulette to attend August Dinner Meeting on August 25, 2005
 - 7.5 National Conference – Jeff Kalani to attend. Sufficient budget to fund.
 - 7.6 2006 Committee Chairpersons – Lori Nishida to takeover for Lorna Heller as PE Refresher Course Chairperson. Brett Chambers or Brian Enomoto as possible Social Chairperson. Paulette to contact.
 - 7.7 Mixed League Softball – YMF will form a team for next year. Stuart Ujimori to coordinate team.
 - 7.8 Officer Turnover – Officers to organize and prepare files for turnover
 - 7.9 Thank You Dinner – Date set for October 14. Location to be finalized
- 8.0 Committee Reports
 - 8.1 Community Service (Aaron)
 - 8.1.1 Alvah Scott Elementary School Parking Lot – Originally scheduled for July 9, but rescheduled to August 6 due to rain
 - 8.1.2 Storm Drain Stenciling – Aaron to schedule for November.
 - 8.2 Social Activities (Morgan/Lisa/Sherie)
 - 8.2.1 UH Wahine Volleyball – Scheduled for September 10. Lisa to find out details regarding group rates. YMF to possibly subsidize.
 - 8.3 Field Trip (Rhen) – No report
 - 8.4 PE Refresher (Lorna) – No report
 - 8.5 Website (Joanna) – No report
 - 8.6 Awards (Ann) – No report


AMERICAN SOCIETY OF CIVIL ENGINEERS
y m f
HAWAII SECTION YOUNGER MEMBER FORUM

- 8.7 Practitioner Advisor / Student Chapter (Chris/Zac) – No report due to UH summer break
- 8.8 Job Shadow Program (Chris) – No report due to UH summer break
- 8.9 Golf Activities (Jeff)
 - 8.9.1 Golf Outing – Scheduled for Friday, August 26 at Royal Kunia Golf Course. Pupus to follow at Nancy's Kitchen at Waipio Gentry Shopping Center. Jeff to forward details to Florence for distribution.
- 8.10 Wiliki
 - 8.10.1 Location of September 6, 2005 Meeting – Hard Rock Cafe
 - 8.10.2 Location of October 4, 2005 Meeting – Sam Snead's Tavern at the Navy-Marine Golf Course Clubhouse
- 9.0 New Business
 - 9.1 New chairperson needed for Social Committee – See 7.6
 - 9.2 Mixed League Softball Team – See 7.7
- 10.0 Next YMF Meeting – 6:00 pm, September 6, 2005 at Hard Rock Cafe
- 11.0 Adjourn Meeting – 6:28 pm.

Action Items:

1. Officers (5/3/05) – Review draft By Laws and be prepared to discuss at September meeting
2. Jamie (5/3/05) – T-shirt order to be placed
3. Scott (8/2/05) – Update July YMF minutes and e-mail to officers for approval.
4. Lisa (8/2/05) – Find out about group UH Wahine Volleyball rates for September 10.
5. Paulette (8/2/05) – Find out about status of West Point Bridge Competition from EC.
6. Scott (8/2/05) – Review budget for FY 2006.
7. Joanna (8/2/05) – Update website with Jamie's information as YMF Treasurer
8. Paulette (8/2/05) – Find out details regarding volunteers for Popsicle Stick Bridge Competition at UH on November 18.
9. Paulette (8/2/05) – Contact Brett Chambers and Brian Enomoto as possible Social Chairperson.
10. Officers (8/2/05) – Organize/prepare files for turnover
11. Paulette (8/2/05) – Details of Thank You Dinner to be finalized
12. Aaron (8/2/05) – Schedule storm drain stenciling for November
13. Jeff (8/2/05) – Forward details regarding golf outing on August 26 to Florence for distribution

Respectfully submitted,



Florence Ching, Secretary