

**YMF Meeting Minutes**  
**Tuesday, January 3, 2006**  
**Brew Moon Restaurant & Micro Brewery**

- 1.0 Call Meeting to Order – 5:22 PM
- 2.0 Secretary's Report (Lisa)
  - 2.1 Vote for approval December YMF Meeting Minutes – Approved.
- 3.0 President's Report (Florence)
  - 3.1 Update status of the December Meeting Action Items
    - 3.1.1 Brian/Jen (10/4/05) – Organize a January social with Fall 2005 graduates and ASCE Student Chapter. Completed - See 8.2.1.
    - 3.1.2 Florence (11/1/05) – Draft Softball Committee Chairperson Responsibilities. Forwarded to Stuart for comments. Completed.
    - 3.1.3 Florence (12/6/05) – Revised bylaws not posted on YMF website yet. Revised bylaws forwarded to Joanna for posting. Completed.
    - 3.1.4 Florence (12/6/05) – Follow up with Community Planning and Engineering, Inc. public affairs liaison on scheduling a How To Design session next year. Completed – See 8.3.1.
    - 3.1.5 Lori (12/6/05) – PE refresher course announcement to Lisa/Joanna for distribution. Completed.
    - 3.1.6 Jeff (12/6/05) – Organize March golf outing.
    - 3.1.7 Emi (12/6/05) – Plan next community service event.
    - 3.1.8 Chris (12/6/05) – Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students. Arrange for guest speaker(s) to speak at ASCE Student Chapter meetings in January or February. Students to coordinate directly with Scott as a speaker at next general meeting.
    - 3.1.9 Florence – Need to coordinate with ASCE YMF Officers and Student Chapter to update the Engineers Week Display. Completed.
    - 3.1.10 Scott (12/6/05) – Write article of the Sand Island WWTP for the Engineers Week Display. Completed.
    - 3.1.11 Florence (12/6/05) – Review UH Student Chapter's WRYMC application. Unable to update application by deadline of December 15.
    - 3.1.12 Zach (12/6/05) – Provide itinerary/cell phone numbers of delegates going to Salt Lake City to Florence.
    - 3.1.13 Jeff (12/6/05) – Complete application for Hawaii Young Engineer of the Year. Completed.
- 4.0 Vice-President's Report (Scott)
  - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
  - 4.2 Absentee Committee Reports – P.E. Refresher Course (Lori)
- 5.0 Treasurer's Report (Morgan)
  - 5.1 Vote for approval of November and December Treasurer's Report – Approved.
- 6.0 Past-President's Report (Paulette)
  - 6.1 West Point Bridge Design Competition – Meeting held on December 28, 2005. Four schools participating. School visits scheduled for second and third week of January. SPAG received. Funds to be transferred from Hawaii Section.
- 7.0 Officer Business (Florence)
  - 7.1 2006 WRYMC at Salt Lake City, Utah from January 13-15, 2006 – Consolidate itinerary/cell phone numbers of all delegates
  - 7.2 Engineers Week Display – Set-up February 18. Update display. Display currently at Engineering Solutions. Update display with Sand Island WWTP article/photo. Other possible suggestion is to include Kalaniana'ole Highway Emergency Landslide Repairs at Castle Junction. Parsons Brinkerhoff design – Randall Urasaki.
  - 7.3 Engineers Week Banquet – Saturday, February 25 at Oahu Country Club. 5:00 PM Order of the Engineer Ceremony. 6:30 PM Dinner. Several officers interested in attending to form a table.
  - 7.4 Banner Keeper Schedule – Dinner meeting on Thursday, January 19 at Treetops. Topic is "Report on Levee Damage from Hurricane Katrina"
- 8.0 Committee Reports
  - 8.1 Community Service (Aaron/Emi)

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## HAWAII SECTION YOUNGER MEMBER FORUM

- 8.1.1 Oahu Chapter Mathcounts Competition at Kamehameha Schools on February 11, 2006 – 7:30 AM – Noon (Aaron POC)
- 8.1.2 Girls in Engineering, Math, and Science (GEMS) Workshop at UH on January 7, 2006 – 7:30 AM – 12:30 PM (Morgan POC)
- 8.2 Social Activities (Brian/Jen)
  - 8.2.1 Hiking at Hawaii Kai Peninsula on January 29. Invite Fall 2005 graduates and ASCE Student Chapter. Forward details to Lisa for distribution to YMF members.
  - 8.2.2 Kadomatsu making held on December – Lisa to write article for Wiliki/website
- 8.3 Field Trip
  - 8.3.1 How to Design Session for new engineers. Scheduled for March during the AM. Details/arrangements to be coordinated between Florence and JoAnne Wong of CP&E.
- 8.4 PE Refresher (Lori)
  - 8.4.1 B. Chambers' reimbursement/processing of DD Form 1556. YMF does not accept government credit cards. Brett will need to obtain reimbursement directly. Receipt to be provided for his use.
  - 8.4.2 Spring 2006 P.E. Refresher Course begins January 28. Early registration deadline was December 31. Additional participants needed. Request Joanna to forward announcement to Section.
- 8.5 Website (Joanna)
  - 8.5.1 Send out P.E. refresher course announcement to Section.
  - 8.5.2 Need to update website committee chair contact information
- 8.6 Awards (Lauren)
  - 8.6.1 WRYMC Awards – Completed applications forwarded to Utah Section
  - 8.6.2 Hawaii Young Engineer of the Year – Jeff Kalani application completed and forwarded to HSPE. Discuss with HSPE changing requirements for a Hawaii P.E. license.
  - 8.6.3 National Younger Member Awards – Website – Joanna to complete, Collingwood (Technical Paper) – Need to check if Jeff has a paper that meets the criteria, Daniel Mead (Ethics) – Scott to complete, Younger Member Group – Paulette to complete, Edmund Friedman – Scott to complete, and Young Government Civil Engineer. Deadline is February 1. Internal deadline January 17.
- 8.7 Practitioner Advisor / Student Chapter (Chris/Zac)
  - 8.7.1 UH on Winter Break. Student on island working on conference events such as concrete canoe & steel bridge.
  - 8.7.2 Kalua pig fundraiser held with imu on December 3 and pick up on December 4.
  - 8.7.3 Monthly meeting/end of the month social held on December 6.
  - 8.7.4 Need to check if Student Chapter plans on displaying concrete canoe at Engineers Week
  - 8.7.5 Students Chapter to coordinate with Scott as a speaker at next general meeting.
  - 8.7.6 Relay for Life team/volunteers March 3-4, 2006. Details needed from Student Chapter if YMF is to participate.
- 8.8 Job Shadow Program (Chris)
  - 8.8.1 Chris to organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students.
- 8.9 Golf Activities (Jeff)
  - 8.9.1 Schedule March Golf Outing.
- 8.10 Softball (Stuart)
  - 8.10.1 Wiliki announcement requesting participants
- 8.11 Wiliki (Eric)
  - 8.11.1 Location of February 7, 2006 Meeting – Side Street Inn
  - 8.11.2 Location of March 7, 2006 Meeting – Sam Snead's Tavern at Navy-Marine Golf Course
  - 8.11.3 Softball Team Announcement (Stuart)
  - 8.11.4 Kadomatsu Making (Lisa)
  - 8.11.5 Younger Member Group Award with photo (Paulette/Florence)
- 9.0 New Business
  - 9.1 Other new business - None
- 10.0 Next YMF Meeting – 6:00 pm, February 7, 2006 – Side Street Inn
- 11.0 Adjourn Meeting – 6:26 PM

#### Action Items:

1. Jeff (12/6/05) – Organize March golf outing
2. Emi (12/6/05) – Plan next community service event

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3. Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students.
4. Zach (12/6/05) – Provide itinerary/cell phone numbers of delegates going to Salt Lake City to Florence
5. Florence (1/3/06) – Consolidate itinerary/cell phone numbers of all Salt Lake City delegates.
6. Florence (1/3/06) – Update Engineers Week Display with current projects
7. Brian/Jen (1/3/06) – Hiking Hawaii Kai Peninsula on January 29. Details to Lisa for distribution to YMF members.
8. Lisa (1/3/06) – Article on kadomatsu making for Wiliki/website
9. Florence (1/3/06) – Coordinate details/arrangements with JoAnne Wong of CP&E for How to Design Session for new engineers in March
10. Florence (1/3/06) – Receipt for Brett for P.E. Refresher Course
11. Joanna (1/3/06) – P.E. Refresher Course announcement to Section and update website committee chair contact information
12. Florence (1/3/06) - Discuss with HSPE changing requirements for a Hawaii P.E. license.
13. Joanna, Scott, Paulette (1/3/06) – Complete National awards application by January 17 for Website, Daniel Mead (ethics), Younger Member Group, and Edmund Friedman
14. Paulette/Florence (1/3/06) – Article on Younger Member Group Award for Wiliki/website
15. Florence (1/3/06) – Need to check if Student Chapter plans on displaying concrete canoe at Engineers Week

Respectfully Submitted,

*Florence Ching*

Florence Ching, President