

“LAULIMA” WORKING TOGETHER TO BUILD A BETTER HAWAII
DOT & DAGS Workshop for Architects, Engineers, and Contractors



AGENDA

25 February 2005- Blaisdell Center (Pikake Room)



- 7:30 AM Registration and Continental Breakfast in Pikake Room
- 8:00 AM Opening Remarks: ACECH President; Lt. Governor James R. “Duke” Aiona
- 8:30 AM Adjourn To Workshop Sessions

Time	Room #1	Room #2	Room #3	Room #4	Room #5	Room #6
8:40 AM – 9:25 AM	A	C	E	G	I	K
9:30 AM – 10:15 AM	A	C	E	G	I	K
10:20 AM – 11:05 AM	B	D	F	H	J	L
11:10 AM – 11:55	B	D	F	H	J	L

Topic Code	Title
A	DOT & DAGS Procurement of Professional Services
B	Debarment From State Contracts
C	DAGS Mechanical Design Issues
D	DAGS Electrical Design Issues
E	DAGS Construction Issues
F	DOT-Harbors Div. – Cruise Ship and Ferry Facility Projects
G	DOT- Harbors & Airports Divs. – Security Projects
H	DOT- Highway Div.- Project Design Delivery Processes
I	DOT- Highway, Harbors, & Airports Divs.- Construction Issues
J	DOT – Highway Div. Permitting Processes
K	DOT - ADA Issues
L	DOH- NPDES Permitting

- 12:00 Noon Panel Discussion of Submitted Questions
 Lunch and Keynote Speaker(s): DOT Director- Rod Haraga
 DAGS Comptroller- Russ Saito

1:30 PM Adjournment

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WORKSHOP SESSIONS
25 February 2005 – Blaisdell Center (Hawaii Suites)



Topic Code	SYNOPSIS OF WORKSHOP SESSIONS	Meeting Room
A	CONSULTANT SELECTION PROCESS- DOT AND DAGS will jointly review the new consultant selection process in accordance with the Hawaii Public Procurement Code, Hawaii Revised Statutes 103D-304 and Hawaii Administrative Rules, Chapter 3-122. Speakers: DAGS- Joe Earing , Eric Nishimoto and DOT- Jamie Ho	1
B	DEBARMENT FROM STATE CONTRACTS- Overview and discussion of the statutes, rules, and policies governing Debarment and Suspension of contractors. The statutes and rules provide the processes for the Chief Procurement Office to debar and/or suspend a contractor from obtaining any government contracts. Speaker- State Procurement Officer Aaron Fujioka.	1
C	DAGS MECHANICAL DESIGN GUIDELINES- Review of current guidelines for design of air conditioning systems including: cooling load and energy calculations, equipment selection, ancillary requirements, distribution, equipment rooms, instrumentation, access, and maintenance. Speakers: Raymond DeSmet -Central Services and Wilfred Chun- QC Branch	2
D	DAGS ELECTRICAL: Changing User Requirements and the Design Consultant Criteria Manual (DCCM) - While solving technical issues appear to be the engineer's forte, the process of delivering a message the Client wants to hear is not covered in college engineering courses. A case study utilizing the project management process is presented for fire alarm system specification changes to the DAGS DCCM. Technical issues discussions, stakeholder identification, agenda preparation for effective meeting outcome, and feedback loop for additional product improvement will be covered for universal application to selling your next great design idea. Speaker – James Kurata, EE, DAGS QC Branch	2
E	DAGS CONSTRUCTION ISSUES: Inspection Branch will review current trends in updating the construction contract administration procedures including essential forms, web based project management, paperless records archiving, and required contract closing documents. Speaker: DAGS Inspection Branch Chief- Clyde Kumabe	3
F	DOT HARBORS- FERRY AND CRUISE SHIP PROJECTS- Review of planned harbor facility projects to accommodate Hawaii's growing cruise ship industry. Update on the new inter island "Super Ferry". Speaker: Harbors Division Design Branch- Marshall Ando	3
G	DOT HARBORS- HARBOR SECURITY PROJECTS- Review of post 9/11 projects to improve harbor security. Procedures for obtaining harbor access for contractors and consultants. Speaker: Harbor Division -Barry Kim	4
H	DOT HIGHWAY DIV PROJECT DELIVERY PROCESSES- Overview of Highway Division project development process including: types of projects, design guidelines, PS&E checklists, FHWA approval, permits, advertising for bid, award, and NTP. Speakers: Ross Hironaka and Christine Yamasaki	4
I	DOT CONSTRUCTION ISSUES- Topics will include: quality of designs, verification of existing conditions, utility work, coordination with operations, seasonal constraints, BMP's, site visits, materials testing, and agency insights from past project experience. Speaker panel construction section representatives from Airports- Jeff Chang, Highways-Earl Kobatake, Harbors - Herbert Ching, & Steve Ege of the Materials & Testing Research Branch	5
J	DOT HIGHWAY DIV PERMITTING PROCESSES- Overview of the Highway Division permitting for work within the Highway Right of Way including: statutory authority, types of permits, process under HRS 264-6, key Highways division offices, and discussion of improving the process. Speaker: Alvin Takeshita	5
K	DOT ADA ISSUES- Overview of the Americans with Disabilities Act (ADA), federal/state laws and design standards applicable to state & counties, DOT (Airport, Harbors and Highways) ADA architectural barrier removal projects, DOT inspection procedures, and lessons learned. Speaker: DOT Office of Civil Rights ADA Coordinator-Ben Gorospe	6
L	DOH NPDES PERMITTING- Update on policy and procedures for obtaining and compliance with NPDES permits. Discussion of responsibility to determine scope of site specific BMP's (Contractor vs Designer). Speaker: DOH Clean Water Branch - Alec Wong	6

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REGISTRATION FORM
25 February 2005- Blaisdell Center (Pikake Room)



On the morning of February 25th, 2005, the American Council of Engineering Companies of Hawaii (ACECH) will be hosting a symposium for designers and contractors to meet and discuss design and construction issues with two of Hawaii’s largest contracting agencies, the Hawaii Department of Transportation (DOT) and the Hawaii Department of Accounting and General Services (DAGS). Agenda & workshop sessions descriptions are attached.

Location: Neal Blaisdell Center (Pikake Room), 777 Ward Ave, Honolulu, 96814
 Time: February 25th, 2005 (Friday) 7:30AM to 1:30 PM

1. COMPANY NAME _____
 2. TOTAL ATTENDING _____
 3. NAMES OF ATTENDEES: _____

4. PAYMENT:

Please return this completed registration form with payment no later than February 17th, 2005.

Before Feb 17th _____ persons at \$109/person = \$ _____

After Feb 17th – Call (808) 234-0821 or (808) 741-4772 to check space availability.

Fax form to: (808) 234-1721 and

Mail payment to: ACECH; PO Box 88840; Honolulu, HI 96830

Make checks payable to: *American Council of Engineering Companies of Hawaii*

5. ENTER NUMBER ATTENDING EACH BREAKOUT SESSIONS BELOW:

Session Title	No. Attending
DOT & DAGS Procurement of Professional Services	_____
Debarment From State Contracts	_____
DAGS Mechanical Design Issues	_____
DAGS Electrical Design Issues	_____
DAGS Construction Issues	_____
DOT-Harbors Div. – Cruise Ship and Ferry Facility Projects	_____
DOT- Harbors & Airports Divs. – Security Projects	_____
DOT- Highway Div.- Project Design Delivery Processes	_____
DOT- Highway, Harbors, & Airports - Construction Issues	_____
DOT – Highway Div. Permitting Processes	_____
DOT - ADA Issues	_____
DOH- NPDES Permitting	_____