

**YMF Meeting Minutes**  
**Tuesday, February 3, 2004**  
**Jose's Cantina at Restaurant Row**

- 1.0 Call Meeting to Order – 5:23 pm
- 2.0 Secretary's Report (Scott)
  - 2.1 Jeff Kalani moved to have the minutes from last month approved. Geoff Ries seconded the motion and the minutes were approved.
- 3.0 President's Report (Jamie)
  - 3.1 Update status on January Meeting Action items
    - 3.1.1 Jamie informed the group that she talked to Joanna about making a PE Class announcement on the web.
    - 3.1.2 Scott gave the minutes to Joanna to post on the web.
    - 3.1.3 Jeff and Scott both emailed list of contacts to Chris Souza for job shadowing.
- 4.0 Vice President's Report (Paulette)
  - 4.1 Calendar of Events – Jamie will add Hanauma Bay cleanup to the calendar (it was on 1/18). Paulette will add the 3/20 field trip to the PCB Desorption project to the calendar.
  - 4.2 Absentee Committee Reports
    - 4.2.1 Joanna emailed her report on the web page. It was reviewed during the meeting.
- 5.0 Treasurer's Report (Geoff)
  - 5.1 Jeff Kalani moved to approve the Treasurer's report. The motion was seconded by Scott Jennings. The motion was approved.
- 6.0 Past-President's Report (Jeff)
  - 6.1 YMF Banner/Shirts – Jeff still going to wait to see that the PE Refresher course gets up off the ground and is deemed profitable prior to placing an order.
  - 6.2 2004 Golf Outing – not a lot of discussion on this item. More next month.
  - 6.3 SPAG Income – we had expected \$200 in budget from this source. We will not get it. There will have to be an adjustment in the budget to account for this absence in revenue.
- 7.0 Officer Business (Jamie)
  - 7.1 Engineer's Week Display at Kahala Mall – this is the 3<sup>rd</sup> year in a row ASCE YMF is participating in this event. We will have the same posters and model as last year. The group discussed having a committee chair established to update this booth at the fair. Jamie volunteered to set up and take down the display on 2/20 and 3/1.
  - 7.2 Order of the Engineer Ceremony at April Dinner Meeting – the YMF officers will learn more about this event at the WRYMC later this month. It is the goal of ASCE to have more engineers go thru this ceremony.
  - 7.3 State Science Fair Judge – 4/6/04 – Geoff volunteered to be the judge. He will go with an Executive Committee member of ASCE.
  - 7.4 Banner Keeper Schedule – Saturday, 2/28/04 will be Jamie. Jamie will handle the banner at the March dinner meeting too.
- 8.0 Committee Reports
  - 8.1 Community Service (Eric)
    - There was a beach cleanup last month at Hanauma Bay. Eric said the event was a success.
    - The next event is tentatively on 3/13 – it is storm drain stenciling. Eric to coordinate with Bob Rock at Honolulu Hale.

- 8.2 Social Activities (Jon)
- Our first social of the year will be 2/7/04 – Hawaii basketball game. Some of the people attending will be meeting at Magoo's before the game.
  - Our next outing will be in April. Right now it looks like a hike in Maunawili Falls is on the top of the list. Jon and Lorna are also looking at a P.E. party too. Lorna and Jon are coordinating the social.
- 8.3 Field Trip (Flo)
- There will be a visit to Eric DeRuyter's project: PCB Thermal Desorption in Barber's Point. Details on the trip, as well as PPE (personal protective equipment), will come via email.
- 8.4 P.E. Refresher (Lorna)
- Going well – the 3<sup>rd</sup> week is coming up. We have 17 students. The estimated income is \$2,200. The class ends around 3/20.
  - We need ideas on what to do after the actual PE test. Attendance in the past has been poor. The group thought that a combination social/"after PE exam" event may be successful.
- 8.5 Website (Joanna)
- Joanna's report is available through the secretary. Joanna updated numerous items and added some links.
- 8.6 Awards (Vacant)
- Lorna Heller was nominated for the Edmund Friedmund Award. The Young Government Civil Engineer nomination went to Jadine Urasaki. Jeff Kalani prepared the Younger Member Group Award nomination form, and per Tony Lau, we should have the results sometime in April.
  - The Employer Recognition Award is due in July. Jamie will make available to anyone the application should they want to nominate their employer.
- 8.7 Practitioner Advisor/Student Chapter (Chris/Ronald)
- In January the students assisted with a popsicle stick bridge competition as a part of the College of Engineering's Engineering Expo. Middle School Students constructed bridges and brought them to the Expo and the ASCE students helped test them. This was the first time it has been done and they are planning to have it annually. Also the ASCE students were working on their Steel Bridge (As well as concrete canoe, seismic design, and other events) for the upcoming Pacific South West Regional Conference.
  - Student Fundraising – January was beer at the stadium. They will try Zippy's chili again soon. There will be a chicken sale soon. And finally, there will be more Stan Sheriff Center stand sales too.
  - Due to the switch in officer terms between calendar and school year, there is a required re-election for some positions.
- 8.8 Job Shadow Program (Chris Souza)
- Chris is working on pairing of candidates and employers. Chris just received the information from Scott and Jeff.
- 8.9 Wiliki (Lori)
- 8.9.1 The March meeting will be at Murphy's Bar and Grill on March 9. The April meeting will be at Gordon Biersch on April 6.
- 8.9.2 Flo will submit an article on the March 20<sup>th</sup> field trip to the Wiliki Chairperson asap.
- 8.9.3 Eric will submit an article about the 1/18 Hanauma Bay cleanup to the Wiliki Chairperson asap.
- 8.9.4 Jon Yoshinaga will submit an article about the basketball social event to the Wiliki Chairperson as soon as possible.
- 9.0 New Business
- 9.1 No new business.
- 10.0 Next YMF Meeting – The March meeting shall be 6:00 pm on March 9, 2004 at Murphy's Pub (2 Merchant Street or gomurphys.com for directions). The April meeting will be at Gordon Biersch at Aloha Tower at 6:00 pm.
- 11.0 Adjourn Meeting – 6:54 pm.

Action Items

1. Scott (12/2/03): Scott will email a list of Job Shadow contacts that he has gathered since being the chairperson. 1/6/04 – No list exists, Scott and Jeff to both do by next meeting. COMPLETED 2/3/04.
2. Jon (12/2/03): For the Wiliki -- Upcoming Social Event – Jon will write an announcement. 1/6/04 – Jon not present.
3. Lori (12/2/03): For the Wiliki -- Upcoming Field Trip – Lori will write up or get ahold of Flo to do. COMPLETED 2/3/04.
4. Jamie (1/6/04): Jamie to talk to Joanna about making an announcement on the web for the class. COMPLETED 2/3/04.
5. Scott (1/6/04): Scott to make sure Joanna has minutes to put on the web. COMPLETED 2/3/04.
6. Jamie (2/3/04): Jamie to see if there is any more SPAG money to be obtained.
7. Group (2/3/04): The group was charged with coming up with ideas for next year's Kahala Mall Engineer's Week display.
8. Eric (2/3/04): Write an article for the Wiliki about the Hanauma Bay Cleanup.
9. Eric (2/3/04): Send trailhead map for Maunawili Falls hike.

Respectfully submitted,

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Scott Jennings  
Secretary