

**YMF Meeting Minutes  
Tuesday April 1, 2003  
Murphy's Bar & Grill – 2 Merchant St.**

1.0 Call Meeting to Order – 5:35 pm

2.0 President's Report (Jeff)

2.1 1<sup>st</sup> Annual YMF / SC Golf Tournament

- The tournament is tentatively scheduled for October 31<sup>st</sup> to avoid conflict with the P.E./E.I.T. on October 25<sup>th</sup>
- Need to create a banner for the tournament
  - It should include the name ASCE Hawaii Section Younger Member Forum
  - Banner should include something that distinguishes it from other younger member groups

2.2 Update status of the March Meeting Action Items

- 1) Jeff to write a letter for the student volunteers asking that they be excused from to assist with the 1<sup>st</sup> Annual YMF/Student Chapter golf tournament. – **will be performed during the fall '03 semester**
- 2) Jeff to find out when the E.I.T. and P.E. will be held in order to schedule the golf tournament around it. – **completed (PE and EIT on 10/24 and 10/25/03)**
- 3) Jeff to ask Paulette to cut a check for \$100 to the S.C. - **completed**
- 4) Lori N. to e-mail Eric DeRuyter's e-mail address to Flo. - **completed**
- 5) Jeff to complete the write-ups for the Mighty Mo and MDA community service projects and sent to Joanna for posting on the YMF website. – **completed but need to follow up with Joanna for posting**
- 6) Jon to write an article to announce the Habitat for Humanity project and submit to Jeff for proofing – **completed**
- 7) Jeff to proof Habitat for Humanity article and submit to Geoff to include in Wiliki submission and to Joanna for website posting - **completed**
- 8) Chris to verify date for SC Stairway to Heaven hike – **hike has been cancelled**
- 9) Jeff to check on prices of boat and shore dives with his friend - **completed**
- 10) Tony to do a write-up / summary of the WRYMC and include Ann M.'s award - **completed**

3.0 Vice-President's Report (Jamie)

3.1 2002 / 2003 Calendar of Events - Jamie to present updated calendar of events

- Calendar of events was presented and distributed

3.2 Absentee Committee Reports

- Absentee Committee Reports obtained from:
  - Ann – See Section 1.11
  - Tony – See Section 1.13
  - Lorna – See Section 1.14
  - Chris – See Section 1.18

4.0 Treasurer's Report (Paulette)

4.1 Review and vote for approval...

- The treasurer's report was unanimously approved by all officer's present

5.0 Student Chapter Report (Eric)

5.1 UH SC Treasurer's Report – no report available

5.2 PSWRC Update – See Section 1.18

#### 6.0 Officer Business

##### 6.1 Need alternate YMF officer to attend EC meeting on 4/3/03, 5:30 pm (UH CE Dept. 3<sup>rd</sup> Floor Conf. Room)

- Jamie to attend the next EC meeting and obtain the WRYMC 2003 reimbursement check from Nancy Berson to payback the EC the \$5000 borrowed as seed money

##### 6.2 Banner Keeper Schedule

- Banner is being kept at Treetops
- The June ASCE Hawaii Section meeting will be at Maple Garden

#### 7.0 Committee Reports

##### 7.1 Community Service (Jon)

- Habitat for Humanity  
Date: April 26<sup>th</sup>  
Time: 8:30 am  
RSVP: Florence Ching at 227-4704 or email at Chingfm@efdpac.navfac.navy.mil.

##### 7.2 Social Activities (Ann)

- Jeff e-mailed boat dive information to Lori N. and Ann  
When: Tentatively, May 17<sup>th</sup> (otherwise May 24<sup>st</sup>)  
Where: Boat leaves from Kewalo Basin  
Cost: \$75 for 2 dives & equipment, \$65 for 2 dives and no equipment, \$75 for introductory dive
- Ann asked Jeff to check if participating in a single 30-foot dive would be possible
- Picnic to be held afterwards
- Event will be announced though e-mail (not through the Wiliki)
- Jon may be able to find a cheaper rate

##### 7.3 Field Trip (Flo)

- Field trip to the Sand Island WWTP hosted by Scott from RCI was a great success; "The best field trip so far."
- Flo will write-up an article for the May Wiliki
- Flo asked for suggestions for future field trips, most likely to be held in June
- Jeff suggestion contacting the Plasma Waste Conversion Technology speaker

##### 7.4 WRYMC Committee (Tony)

- \$5000 Reimbursement check
  - Received from National on March 31<sup>st</sup>
  - Given to Paulette for deposit
  - Paulette to cut a check to the ASCE Hawaii Section to return borrowed funds for WRYMC
  - Paulette to give check to Jamie to forward to Lori Fong at next EC meeting in April
- WRYMC Meeting Minutes
  - Received the final WRYMC meeting minutes on March 24<sup>th</sup> and will be finishing them up this week.
  - Plan to distribute them to the Zone IV Section and Branch Presidents and all Zone IV YMG presidents and chairs by then end of this week.
- Final financial statement will be presented at the May meeting; expected to finish in the black
- Reimbursement forms will be compiled into a PDF file and distributed to WRYMC committee chairs once all are received
- All committee chair documents will be compiled and submitted to Tova Peltz of Oregon Section YMF and 2004 WRYMC Chair by May; last 10 years of WRYMC programs already sent

7.5 PE Refresher (Lorna)

- All present were invited to attend
- The ASCE Hawaii Section YMF Post PE Exam Barbeque Party  
Date: Saturday, April 19<sup>th</sup> 2003  
Time: 12:00 noon  
Place: Hawaii Kai, Lalea Subdivision Crow's Nest ('rec' center)  
RSVP: Lorna at 748-5944 or [lheller@hbws.org](mailto:lheller@hbws.org) by April 15<sup>th</sup>  
Please indicate the number of attendees in your party.
- PE Refresher Course income approximated at \$2500, actual numbers still to be determined

7.6 Website (Joanna)

- Monthly updates for the Section have been completed
  - March Section Informant has been added
  - Updates for the April dinner meeting, Wiliki, and what's new links completed
- Monthly updates for YMF have been completed
  - Updates for the March meeting minutes, awards page, what's new, and calendar links have been completed

7.7 Outreach Task Force (Henry)

- The meeting scheduled for April 1<sup>st</sup> was cancelled; nothing to report

7.8 Awards (David)

- The Hawaii Section YMF received the 2002 National Community Service Award, to be presented at the National Conference
- Nominations are still being accepted by the Employer Recognition Award; members may nominate their own company for supporting YMF activities
- Anyone interested in submitting a nomination should e-mail Jeff at [Jeff\\_Kalani@urscorp.com](mailto:Jeff_Kalani@urscorp.com)

7.9 Practitioner Advisor / Student Chapter (Chris)

- Pacific Southwest Regional Conference 2003
  - Students will be leaving April 1<sup>st</sup>
  - The concrete canoe has been shipped
  - The steel bridge has been constructed and the students have been practicing
  - A potluck was held at the Ala Wai Park on March 22 where the students held a volleyball and paddling practice
- The Student Chapter participated in the Engineering Department Open House on March 15<sup>th</sup> where they displayed this year's steel bridge
- The Student Chapter has created an active member(s) of the Month Award
  - This month's winners are Mike Nabers and James Frame
  - Both will receive a free conference shirt and be recognized on the student website

7.10 Job Shadow Program (Scott)

- Scott had difficulties last month getting in touch with people and pairing up students with engineers in their respective areas of interest
- Students are not contacting their mentors
- It was suggested that Scott first arrange a date with the engineers and then coordinate with the students

7.11 Wiliki (Geoff) – Jeff to contact Geoff with Wiliki instructions

- 7.11.1 May & June Meeting Announcement – Select location for June meeting (6/3/03)

**Hawaii Section Younger Member Forum**  
**PO Box 917 - Honolulu, HI 96808-0917**

7.11.2 Field Trip and Community Service Project Announcements

8.0 Unfinished Business

8.1 YMF Logo / Identity Campaign - Submittals for YMF logo still being accepted

9.0 New Business

- MDA Telethon
  - To be held on Labor Day weekend
  - Jon will take care of setting it up
  
- Ronald McDonald House
  - Jon to look into arranging a time to cook dinner at the Ronald McDonald House

10.0 Next YMF Meeting – 6:00 pm, Tuesday May 6, 2003 at Magoo's Pizza (1015 University Ave. – 949-5381)

11.0 June YMF Meeting – 6:00 pm, Tuesday June 3, 2003 at La Mariana

Adjourn Meeting – 6:55 pm

**NEW ACTION ITEM LIST**

- 1) Jeff to work with Joanna on website updates and transferring news items into the scrap book
- 2) Jon to check with his friend for a cheaper rate on a dive trip
- 3) Jeff to check on feasibility of a single 30-foot dive and “tag alongs” who won't be diving; will follow up with Ann
- 4) Flo to do a write-up on the field trip to the Sand Island WWTP for the Wiliki
- 5) Jeff to give Flo the contact information for the Plasma Waste Conversion Technology speaker
- 6) Jeff to give Jon the contact information for the MDA Telethon and Ronald McDonald House