

**YMF Meeting Minutes  
Tuesday, April 6, 2004  
Gordon Biersch**

- 1.0 Call Meeting to Order – 5:43 pm
- 2.0 Secretary's Report (Jamie)
  - 2.1 Geoff Ries made a motion to approve last month's minutes. Paulette Chang seconded the motion and the meeting minutes were approved.
- 3.0 President's Report (Jamie)
  - 3.1 Update status on March Meeting Action items
    - 3.1.1 Eric was to write an advertisement for the Wiliki for Storm Drain Stenciling-Done
    - 3.1.2 Paulette was to e-mail Joanna Seto's report to Scott for inclusion into the minutes-Done
    - 3.1.3 Scott to provide contact information to Jeff Kalani for inexpensive tee-shirts-Scott not here-but Jeff did get quotes for T-Shirts (discussed later in meeting under Past President)
    - 3.1.4 Jamie was to ask Lorna about the opportunities available with PPI in posting a link on our web page to allow visitors to buy books by clicking on the appropriate links-Jamie still to follow up.
- 4.0 Vice President's Report (Paulette)
  - 4.1 Calendar of Events – Flo proposing a field trip on April 23, 2004 at the C&C Traffic Management Center. She asked about having a social event afterwards. It was agreed that a social after the field trip would be a good idea.
  - 4.2 Absentee Committee Reports
    - 4.2.1 Flo's Report discussed above.
    - 4.2.2 Lorna sent her report-Next PE Refresher class to start Aug 7<sup>th</sup>. All instructors agreed to teach.
- 5.0 Treasurer's Report (Geoff)
  - 5.1 It was brought up by Jeff Kalani that the Section should reimburse us up to \$1300 for WRYMC. Geoff should provide receipts to the Section for reimbursement. Jeff also indicated that the Section still owes the YMF the \$500 allotment for the year, as well as the YMF's portion of the SPAG Grant. Jamie to follow up at the next Section exec meeting. It was discussed with Geoff the treasurer's report (budget report, expense report and check register) should cover the entire month, however, the checking account closure should only cover the account up until the most recent bank statement. Jeff Kalani made a motion to approve the Treasurer's report. Paulette Chang seconded the motion and the Treasurer's report was approved
- 6.0 Past-President's Report (Jeff)
  - 6.1 YMF Banner/Shirts – Shirts to cost \$4.75 each plus \$60 for screen fee. Jeff to order 60 T-shirts this week for distribution at the next meeting and for gifts. Paulette made a motion to approve purchase of the T-shirts. Geoff seconded the motion.
  - 6.2 2004 Golf Outing – Jeff asked which date was better-Sept 17<sup>th</sup> or 24<sup>th</sup>. It was indicated that Sept 17<sup>th</sup> was better for the golf tournament. Jeff to ask Joanna to sent out a request for committee members via email. First Golf outing committee meeting tentatively set for April 21<sup>st</sup>. Email for meeting by Jeff to come out later.
- 7.0 Officer Business (Jamie)
  - 7.1 2004-05 YMF Officers-Paulette indicated that she is unsure of her ability to be President next year, due to anticipated travel schedule for work combined with upcoming wedding plans. Jamie committed to helping out. Paulette indicated that whoever the Vice President is, she will need to lean on a lot while she is on travel. It was also indicated that Scott is unsure if he will need to relocate due to his projects on Oahu winding down. Eric's name was brought up as a potential incoming officer.
  - 7.2 AWWA YMG—to Present during general meeting on their upcoming social.
  - 7.3 Banner Keeper Schedule – Thursday, April 15, 2004 at Treetops (Geoff Ries).
  - 7.4 July 6th presentation meeting – Jeff offered to hold the meeting at URS's office.

8.0 Committee Reports

- 8.1 Community Service (Eric) – Waianae Kai burn site, March 13, 2004; Storm drain stenciling-Paulette to follow up with Eric on specifics of Storm drain stenciling and ask HWEA if they could send out an announcement to their membership.
- 8.2 Social Activities (Jon) – there was supposed to be a PE/Social combination party. Jamie will talk to Jon about it.
- 8.3 Field Trip (Flo) – CCH Traffic Management Center – it will be 4/23 from 4pm to 6pm with a social following it.
- 8.4 PE Refresher (Lorna) – the test is coming up soon – next Friday. There is no party planned this year afterwards. The class starts again in August.
- 8.5 Website (Joanna) – no report.
- 8.6 Awards (Jamie) – Employer Recognition Award – no one has requested the application; it is still open to anyone who wishes to nominate their employer. 2005 Young Government Civil Engineer of the Year Award – we need a nomination. The candidate for the award must have 5 years in as a government employee.
- 8.7 Practitioner Advisor / Student Chapter (Chris/Ronald) – The students are selling tickets for Zippy's chili to raise money. They had a Huli Huli Chicken sale on March 13 at Central Middle School. The students had some difficulties in competing due to a disqualification because of boat instability due to buoyancy issues. Their next meeting is April 20.
- 8.8 Job Shadow Program (Chris) – Chris needs help with fluid and hydraulic engineering, does anyone know anyone in this field that Chris could put in contact with the students? Chris has placed 3 students. One of them had participated in this program already.
- 8.9 Wiliki
  - 8.9.1 May and June Meeting Announcements
  - 8.9.2 Field Trip Announcement
  - 8.9.3 Storm Drain Announcement

9.0 New Business

- 9.1 No new business.

10.0 Next YMF Meeting – 6:00 pm at Ryan's Bar and Grill at Ward Center on May 4, 2004. The June 1, 2004 meeting will be at the Dixie Grill on Ward Avenue at 6:00 pm.

11.0 Adjourn Meeting – 7:04 pm.

Action Items

1. Jamie (3/9/04): Jamie to ask Lorna about the opportunities available with PPI in posting a link on our web page to allow web page visitors to buy books by clicking on the appropriate links.
2. Jeff (4/6/04): Purchase T-Shirts
3. Jeff (4/6/04): Email Joanna regarding golf committee recruitment
4. Jeff (4/6/04): Send out email announcement for first Golf committee meeting.
5. Paulette (4/6/04): Paulette to follow up with Eric on specifics of Storm drain stenciling and ask HWEA if they could send out an announcement to their membership

Respectfully submitted,

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Scott Jennings  
Secretary