

YMF Meeting Minutes
Tuesday, January 4, 2005
Dave & Buster's

- 1.0 Call Meeting to Order – 5:24 pm
- 2.0 Secretary's Report (Florence)
 - 2.1 Jamie first motioned and Scott seconded to approve December meeting minutes. December meeting minutes approved and will be forwarded to Joanna for posting on website.
- 3.0 President's Report (Paulette)
 - 3.1 Update status of the October/November/December Meetings Action Items
 - 3.1.1 Rhen (10/5/04) – Field trip to be scheduled
 - 3.1.2 Scott (11/2/04) – Finishing Younger Member Group Report. Draft sent to Paulette for review.
 - 3.1.3 Lisa (11/2/04) – Wiliki article on UH Wahine Volleyball - completed
 - 3.1.4 Jamie (12/7/04) – Forward information to Aaron on Ronald McDonald House Toy Drive - completed
 - 3.1.5 Jamie (12/7/04) - Jamie to discuss with Kelie Feng possibly scheduling seminar on CADD customization for 3/5/05.
 - 3.1.6 Jamie/Paulette (12/7/04) – Paulette to check with Parsons and Laura to check with Coast Guard on using facility as possible location for CADD customization seminar
 - 3.1.7 Chris (12/7/04) – Discuss setting up concrete canoe for Engineer's Week with UH Student Chapter
 - 3.1.8 Aaron (12/7/04) – Forward information to Florence on Hawaiian Humane Society Tuxes & Tails - completed
 - 3.1.9 Tony (12/7/04) – Tony to forward information to Aaron on Mathcounts - completed
 - 3.1.10 Lisa (12/7/04) – Forward information to Florence on Kadomatsu Making/Potluck Dinner - completed
 - 3.1.11 Scott (12/7/04) – Forward information to Rhen on H-Power - completed
 - 3.1.12 Jeff (12/7/04) – Golf outing to be scheduled for April
 - 3.1.13 Officers (12/7/04) – Paulette to check display and notify officers if display needs to be updated for Engineer's Week
- 4.0 Vice-President's Report (Scott)
 - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
 - 4.2 Absentee Committee Reports – Community Service, PE Refresher Course, Website, Awards, Practitioner Advisor/Student Chapter, and Job Shadow Program. Further details below.
- 5.0 Treasurer's Report (Laura)
 - 5.1 Vote for approval – Florence first motioned and Jamie seconded to approve December Treasurer's Report. December Treasurer's Report approved.
- 6.0 Past-President's Report (Jamie)
 - 6.1 Jamie to discuss possibly scheduling seminar with Kelie Feng on CADD customization for March 5. Class will last approximately 1.5 hours. Paulette to check with Parsons and Laura to check with Coast Guard as a seminar location.
- 7.0 Officer Business (Paulette)
 - 7.1 Younger Member Group Report – Scott compiling together and draft given to Paulette for review.
 - 7.2 WRYMC – Flight reservations have/will be made. Attendees to coordinate transportation. Concern was brought up regarding budget, but looks satisfactory since portion reimbursed by National and the Hawaii Section.
 - 7.3 Engineer's Week Display Feb. 21-27 at Kahala Mall – Paulette to check on display at Jamie's. Paulette will notify officers if display needs to be updated. Have not heard from Chris if UH student chapter will set up display.
 - 7.4 Banner Keeper Schedule – Paulette to attend January 20 Dinner Meeting.
 - 7.5 Science Fair – YMF representative needed to help judge on April 4-7. Paulette to find out additional details. Laura and Jamie may be able to judge.
 - 7.6 By Laws – Paulette passed out draft for officers to review. Comments to be made at next meeting.
- 8.0 Committee Reports
 - 8.1 Community Service (Aaron)
 - 8.1.1 Hawaiian Humane Society's Tuxes & Tails Silent Auction on February 5 evening. Volunteers can still sign up, but need to let Aaron know ASAP. Currently 18 people have signed up (12 Jaycees and 6 ASCE). Training

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session on January 29 at Royal Hawaiian Hotel on how to conduct an auction. Aaron to provide further details directly to volunteers.

8.1.2 Mathcounts on February 12 from 7:30 AM – noon. Volunteers to proctor or grade tests. Volunteer names will need to be submitted by January 21. Florence to send out notice.

8.2 Social Activities (Morgan/Lisa/Sherie)

8.2.1 Kadomatsu Making/Potluck Dinner held on December 28. Lisa to write article for Wiliki.

8.3 Field Trip (Rhen)

8.3.1 No report. Scott forwarded information on H-Power to Rhen.

8.3.2 May need to revise this committee to include technical presentations since it is difficult to schedule construction site visits.

8.4 PE Refresher (Lorna)

8.4.1 Additional participants are needed for the Spring 2005 course. Please forward information to possible participants.

8.5 Website (Joanna)

8.5.1 Previous meeting minutes posted, updated YMF scrapbook, and calendar of events.

8.6 Awards (Ann)

8.6.1 Nomination of John Katahira as Hawaii Young Engineer submitted December 17. Nomination of Jeff Kalani as Private Sector, Stacie Kaneshiro as Public Sector, and Florence Ching as ASCE Activities submitted to WRYMC on December 10.

8.6.2 Jeff to submit nomination form for Edmund Friedman to Ann by January 15. Jamie to submit Group Award.

8.7 Practitioner Advisor / Student Chapter (Chris/Jesse)

8.7.1 Chapter worked twice at the Stan Sheriff Center's Concession Stand as a fundraiser

8.7.2 Working on the concrete canoe: Design complete and printing/making cross sections

8.8 Job Shadow Program (Chris) – see 8.7.

8.9 Golf Activities (Jeff)

8.9.1 Outing to be scheduled for April on the Leeward side

8.10 Wiliki

8.10.1 Location of February 1, 2005 Meeting – Stuart Anderson's Cattle Company Restaurant in Pearl City

8.10.2 Location of March 1, 2005 Meeting – Big Island Steakhouse at Aloha Tower Marketplace

8.10.3 Kadomatsu Making/Potluck Dinner held on December 28 – Lisa to provide

9.0 New Business - None

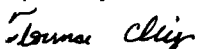
10.0 Next YMF Meeting – 6:00 pm, Tuesday, February 1, 2005 at Stuart Anderson's in Pearl City

11.0 Adjourn Meeting – 6:35 pm.

Action Items:

1. Rhen (10/5/04) – Schedule field trip
2. Scott (11/2/04) – Compile Younger Member Group Report
3. Chris (12/7/04) – Discuss setting up concrete canoe for Engineer's Week with UH Student Chapter
4. Jamie (1/4/05) - Jamie to discuss with Kelie Feng possibly scheduling seminar on CADD customization for March 5.
5. Paulette/Laura (1/4/05) – Locate site for CADD customization seminar
6. Paulette (1/4/05) – Obtain further details on judging science fair April 4-7
7. Paulette (1/4/05) – Take a look at display and notify officers if display needs to be updated
8. Officers (1/4/05) – Review By Laws and comment at February meeting
9. Florence (1/4/05) – Forward information to membership on Mathcounts
10. Jeff (1/4/05) – Complete Edmund Friedman nomination form
11. Jamie (1/4/05) – Complete Group Award nomination form
12. Lisa (1/4/05) – Wiliki article on Kadomatsu Making/Potluck Dinner
13. Jeff (1/4/05) – Schedule golf outing for April

Respectfully submitted,


Florence Ching, Secretary