



YMF Meeting Minutes
Tuesday, February 1, 2005
Stuart Anderson's, Pearl City

- 1.0 Call Meeting to Order – 5:25 pm
- 2.0 Secretary's Report (Florence)
 - 2.1 Jamie first motioned and Paulette seconded to approve January meeting minutes. January meeting minutes approved and will be forwarded to Joanna for posting on website.
- 3.0 President's Report (Paulette)
 - 3.1 Update status of the October/November/December Meetings Action Items
 - 3.1.1 Rhen (10/5/04) – Schedule field trip
 - 3.1.2 Scott (11/2/04) – Compile Younger Member Group Report - completed
 - 3.1.3 Chris (12/7/04) – Discuss setting up concrete canoe for Engineer's Week with UH Student Chapter - completed
 - 3.1.4 Jamie (1/4/05) - Jamie to discuss with Kelie Feng possibly scheduling seminar on CADD customization for March 5 - completed
 - 3.1.5 Paulette/Laura (1/4/05) – Locate site for CADD customization seminar - completed
 - 3.1.6 Paulette (1/4/05) – Obtain further details on judging science fair April 4-7 – Paulette to find out additional details. Laura and Jamie may be able to judge.
 - 3.1.7 Paulette (1/4/05) – Take a look at display and notify officers if display needs to be updated - completed
 - 3.1.8 Officers (1/4/05) – Review By Laws and comment at February meeting – postponed to March meeting
 - 3.1.9 Florence (1/4/05) – Forward information to membership on Mathcounts - completed
 - 3.1.10 Jeff (1/4/05) –Complete Edmund Friedman nomination form - completed
 - 3.1.11 Jamie (1/4/05) – Complete Group Award nomination form - completed
 - 3.1.12 Lisa (1/4/05) – Wiliki article on Kadomatsu Making/Potluck Dinner - completed
 - 3.1.13 Jeff (1/4/05) – Schedule golf outing for April
- 4.0 Vice-President's Report (Scott)
 - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
 - 4.2 Absentee Committee Reports – PE Refresher Course. Further details below.
- 5.0 Treasurer's Report (Laura)
 - 5.1 Vote for approval – January Treasurer's Report to be reviewed by officers and approval via e-mail.
- 6.0 Past-President's Report (Jamie)
 - 6.1 Jamie discussed scheduling seminar with Kelie Feng on CADD customization for March 5. Class will last approximately 1.5 hours. Need to confirm details with Laura on Coast Guard seminar location so notice can be sent out.
- 7.0 Officer Business (Paulette)
 - 7.1 WRYMC – Reviewed and no concerns with resolutions. Scott, Laura, and Lisa to attend as representatives.
 - 7.2 Engineer's Week Display at Kahala Mall – Florence to set-up and Paulette to break down. Student chapter to set-up concrete canoe. Paulette to forward information to Florence regarding set-up information.
 - 7.3 Banner Keeper Schedule – No February meeting due to Engineer's Week.
 - 7.4 By Laws – Paulette passed out draft for officers to review at January meeting. Comments to be made at March meeting.
- 8.0 Committee Reports
 - 8.1 Community Service (Aaron)
 - 8.1.1 Hawaiian Humane Society's Tuxes & Tails Silent Auction – Will be held the evening of February 5. One additional volunteer may be needed. Volunteers from ASCE (5) and Jaycees (12). Training session held on January 29 at Royal Hawaiian Hotel on how to conduct an auction.
 - 8.1.2 Mathcounts - February 12 from 7:30 AM – noon. 8 volunteers have signed up to proctor or grade tests.
 - 8.1.3 Next activity to be scheduled for May
 - 8.2 Social Activities (Morgan/Lisa/Sherie)
 - 8.2.1 Potluck/Game Night scheduled for April 23 at Takushi residence. Lisa to confirm details and notice to be sent out beginning of April.
 - 8.3 Field Trip (Rhen) – No report

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HAWAII SECTION YOUNGER MEMBER FORUM

- 8.4 PE Refresher (Lorna)
 - 8.4.1 No new information from last meeting
- 8.5 Website (Joanna)
 - 8.5.1 Previous meeting minutes posted, updated YMF scrapbook, and calendar of events.
- 8.6 Awards (Ann) – No report
- 8.7 Practitioner Advisor / Student Chapter (Chris/Jesse)
 - 8.7.1 Finished community service project – sensory room shell
 - 8.7.2 Selling Zippy's chili tickets with Chi Epsilon and Cold Stone as fundraisers
 - 8.7.3 Sending out donation letters for conference
 - 8.7.4 Planning an ASCE basketball tournament. Looking for companies/alumni to participate.
 - 8.7.5 Working on the concrete canoe (formed and placed shotcrete), steel bridge (designing/fabricating), and other conference events
- 8.8 Job Shadow Program (Chris) – see 8.7.
- 8.9 Golf Activities (Jeff)
 - 8.9.1 Outing to be scheduled for April on the Leeward side
- 8.10 Wiliki
 - 8.10.1 Location of March 1, 2005 Meeting – Big Island Steakhouse at Aloha Tower Marketplace
 - 8.10.2 Location of April 5, 2005 Meeting – Murphy's Bar & Grill
- 9.0 New Business
 - 9.1 Ken Kawahara discussed ASSETS High School's request for assistance from ASCE for mentors to participate in their mentorship program. Ken to forward information to Florence for distribution to YMF membership.
- 10.0 Next YMF Meeting – 6:00 pm, Tuesday, March 1, 2005 at Big Island Steakhouse at Aloha Tower Marketplace
- 11.0 Adjourn Meeting – 6:42 pm.

Action Items:

1. Rhen (10/5/04) – Schedule field trip
2. Paulette (1/4/05) – Obtain further details on judging science fair April 4-7
3. Officers (1/4/05) – Review By Laws and comment at February meeting
4. Jeff (1/4/05) – Schedule golf outing for April
5. Officers (2/1/05) – Review January Treasurer's Report and approve via e-mail
6. Jamie/Laura (2/1/05) – Finalize details of CADD customization class on March 5. Forward information so notice can be sent out.
7. Florence/Paulette (2/1/05) – Florence to set-up and Paulette to break down Engineer's Week Display at Kahala Mall
8. Aaron (2/1/05) – Wiliki articles on Hawaiian Humane Society's Tuxes & Tails Silent Auction & Mathcounts
9. Lisa (2/1/05) – Confirm details on Potluck/Game Night on April 23. Forward information so notice can be sent out beginning of April.
10. Ken (2/1/05) – Forward information to Florence regarding ASSETS high school mentorship program for distribution

Respectfully submitted,



Florence Ching, Secretary