

**YMF Meeting Minutes**  
**Tuesday, March 1, 2005**  
**Big Island Steak House, Aloha Tower Marketplace**

- 1.0 Call Meeting to Order – 5:19 pm
- 2.0 Secretary's Report (Florence)
  - 2.1 Jamie first motioned and Scott seconded to approve February meeting minutes with revisions made. February meeting minutes approved and will be forwarded to Joanna for posting on website.
- 3.0 President's Report (Paulette)
  - 3.1 Update status of the October/January/February Meetings Action Items
    - 3.1.1 Rhen (10/5/04) – Schedule field trip
    - 3.1.2 Paulette (1/4/05) – Obtain further details on judging science fair April 4-7 – completed. Laura to judge and coordinate with Walter.
    - 3.1.3 Officers (1/4/05) – Review draft By Laws and comment at March meeting – Postponed until April meeting. Paulette to distribute to officers via e-mail for review.
    - 3.1.4 Jeff (1/4/05) – Schedule golf outing for April – completed. See details in 8.9.1.
    - 3.1.5 Officers (2/1/05) – Review January Treasurer's Report and approve via e-mail – completed
    - 3.1.6 Jamie/Laura (2/1/05) – Finalize details of CADD customization class on March 5. Forward information so notice can be sent out - completed. Rescheduled for March 19. Information to be sent out.
    - 3.1.7 Florence/Paulette (2/1/05) – Florence to set-up and Paulette to break down Engineer's Week Display at Kahala Mall – completed
    - 3.1.8 Aaron (2/1/05) – Wiliki articles on Hawaiian Humane Society's Tuxes & Tails Silent Auction & Mathcounts – Will forward information to Lori. Information/photos posted on website.
    - 3.1.9 Lisa (2/1/05) – Confirm details on BBQ on April 23. Forward information so notice can be sent out beginning of April – completed
    - 3.1.10 Ken (2/1/05) – Forward information to Florence regarding ASSETS high school mentorship program for distribution – completed. Reviewed details and Paulette to discuss with Executive Committee due to level of commitment required
- 4.0 Vice-President's Report (Scott)
  - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
  - 4.2 Absentee Committee Reports – None received
- 5.0 Treasurer's Report (Laura)
  - 5.1 Vote for approval – Scott first motioned and Florence seconded to approve February Treasurer's Report with revisions made. February Treasurer's Report approved.
- 6.0 Past-President's Report (Jamie)
  - 6.1 AutoCAD Lisp Presentation to be rescheduled from March 5 to March 19 from 10:00 AM – 11:30 AM at Coast Guard NESU Honolulu Sand Island. Presentation to last 1.5 hours and limited to 25 participants. Laura will be point of contact. Deadline to sign-up will be March 15. Jamie to forward description of presentation so notice can be sent out.
- 7.0 Officer Business (Paulette)
  - 7.1 WRYMC – Recap of conference from Scott, Laura, and Lisa
  - 7.2 West Point Bridge Contest – Discussed YMF sponsoring competition for local high schools next year. Officers to try out program first. May need to contact College of Engineering for assistance in contacting high schools.
  - 7.3 Engineer's Week Display – YMF received award for Technical Merit.
  - 7.4 By Laws – Paulette to distribute draft to officers via e-mail for review at April meeting.
  - 7.5 Student Chapter – Discussed current state of student chapter.
  - 7.6 Stacie Kaneshiro, WRYMC Young Engineer in the Public Sector Award – Present award to Stacie with announcements in Wiliki and web site.
  - 7.7 Banner Keeper Schedule – Paulette to attend March Dinner Meeting on March 17, 2005.
- 8.0 Committee Reports
  - 8.1 Community Service (Aaron)

**AMERICAN SOCIETY OF CIVIL ENGINEERS**  
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**HAWAII SECTION YOUNGER MEMBER FORUM**

- 8.1.1 Hawaiian Humane Society's Tuxes & Tails Silent Auction –Held on February 5. Article to be sent to Lori for Wiliki. Pictures posted on website.
- 8.1.2 Mathcounts – Held on February 12. Article to be sent to Lori for Wiliki.
- 8.2 Social Activities (Morgan/Lisa/Sherie)
  - 8.2.1 Confirmed that BBQ is scheduled for April 23 at Takushi residence. Notice to be sent out beginning of April.
- 8.3 Field Trip (Rhen) – No report
- 8.4 PE Refresher (Lorna) – No report
- 8.5 Website (Joanna) – No report
- 8.6 Awards (Ann) – No report
- 8.7 Practitioner Advisor / Student Chapter (Chris/Jesse)
  - 8.7.1 Selling Zippy's chili tickets with Chi Epsilon and Cold Stone as fundraisers. Researching Krispy Kreme sale. Worked at Stan Sheriff Arena once and Les Murakami Baseball Stadium twice.
  - 8.7.2 Planning an ASCE basketball tournament. Looking for companies/alumni to participate.
  - 8.7.3 Working on the concrete canoe (curing), steel bridge (designing/fabricating), and other conference events. 17 members and 2 advisors to attend.
- 8.8 Job Shadow Program (Chris) – see 8.7.
- 8.9 Golf Activities (Jeff)
  - 8.9.1 Outing to be scheduled for April 16 at Kapolei Golf Course. 5 tee times beginning at 12:43 PM. Jeff to forward description so notice can be sent out.
- 8.10 Wiliki
  - 8.10.1 Location of April 5, 2005 Meeting – Murphy's Bar & Grill
  - 8.10.2 Location of May 3, 2005 Meeting – Brew Moon Restaurant & Micro Brewery at Ward
  - 8.10.3 Recap of Mathcounts, which was held on February 12
  - 8.10.4 Recap of Hawaiian Humane Society's Tuxes & Tails Silent Auction, which was held on February 5
- 9.0 New Business - None
- 10.0 Next YMF Meeting – 6:00 pm, April 5, 2005 at Murphy's Bar & Grill
- 11.0 Adjourn Meeting – 6:21 pm.

Action Items:

1. Rhen (10/5/04) – Schedule field trip
2. Officers (1/4/05) – Review draft By Laws and comment at April meeting. Paulette to distribute to officers via e-mail.
3. Aaron (2/1/05) – Wiliki articles on Hawaiian Humane Society's Tuxes & Tails Silent Auction & Mathcounts
4. Paulette (3/1/05) – Discuss with Executive Committee ASSETS high school mentorship program
5. Jamie (3/1/05) – Description of AutoCAD Lisp Presentation on March 19 so notice can be sent out
6. Officers (3/1/05) – Try out West Point Bridge Contest
7. Jeff (3/1/05) – Description of Golf Outing on April 16 so notice can be sent out

Respectfully submitted,

*Florence Ching*

Florence Ching, Secretary