

YMF Meeting Minutes
Tuesday, May 3, 2005
Brew Moon Restaurant & Micro Brewery

- 1.0 Call Meeting to Order – 5:28 pm
- 2.0 Secretary's Report (Florence)
 - 2.1 Jamie first motioned and Laura seconded to approve April meeting minutes. April meeting minutes approved and will be forwarded to Joanna for posting on website.
- 3.0 President's Report (Paulette)
 - 3.1 Update status of the October/January/March/April Meetings Action Items
 - 3.1.1 Rhen (10/5/04) – Schedule field trip. Scott to follow-up with Rhen regarding status of field trip.
 - 3.1.2 Officers (1/4/05) – Review draft By Laws and comment at May meeting. Paulette to distribute to officers via e-mail. Completed - Paulette distributed to officers via e-mail. Officers to e-mail comments to Paulette by June YMF meeting.
 - 3.1.3 Jeff (3/1/05) – Description of Golf Outing on April 16 so notice can be sent out. Scott to follow-up with Jeff. Completed.
 - 3.1.4 Jamie (4/5/05) – Wiliki and website article on AutoCAD Lisp Presentation held on March 19. Completed.
 - 3.1.5 Laura (4/5/05) – Wiliki and website article on State Science Fair Judging held on April 5. Completed.
 - 3.1.6 Aaron (4/5/05) – Schedule community service event for June. See 8.1.1.
 - 3.1.7 Lisa (4/5/05) – Schedule social activity for July. See 8.2.2.
 - 3.1.8 Chris (4/5/05) – Obtain graduating seniors contact information. Completed.
- 4.0 Vice-President's Report (Scott absent)
 - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
 - 4.2 Absentee Committee Reports – None received
- 5.0 Treasurer's Report (Laura)
 - 5.1 Vote for approval – Florence first motioned and Jamie seconded to approve April Treasurer's Report. April Treasurer's Report approved.
- 6.0 Past-President's Report (Jamie)
 - 6.1 T-Shirt Inventory/Reorder – Will inventory current t-shirt stock and will e-mail officers on suggested reorder for future events and thank you gifts.
- 7.0 Officer Business (Paulette)
 - 7.1 PE Refresher Course – See 8.4.
 - 7.2 Graduating Student Get Together After Finals – Received graduating seniors' contact information from Chris. Event scheduled for Friday, May 13 at 5:30 PM. UH Student Chapter officers suggested changing the location to Eastside Grill. Laura to send out Evite to seniors and YMF members.
 - 7.3 West Point Bridge Contest – Waiting for additional information for next year. Interested volunteers for next year should contact Paulette.
 - 7.4 Future Student Chapter/YMF Activities – See 8.7.
 - 7.5 By Laws – Draft bylaws e-mailed to officers by Paulette. Discussed adding Past President as an officer of the Younger Member Forum and Board of Directors. Discussed adding Student Chapter President as nonvoting member of Board of Directors. Officers to e-mail further comments to Paulette by June YMF meeting.
 - 7.6 Banner Keeper Schedule – Laura to attend May Dinner Meeting on May 19, 2005.
 - 7.7 Morgan Branch Return – Welcomed back Social Co-Chair Morgan Branch
- 8.0 Committee Reports
 - 8.1 Community Service (Aaron)
 - 8.1.1 Discussed possible suggestions for an event for June or July.
 - 8.2 Social Activities (Morgan/Lisa/Sherie)
 - 8.2.1 Barbecue scheduled for Saturday, May 7. Florence to send information to Student Chapter Officers.
 - 8.2.2 Discussed possible suggestions for an event for July/August or possibly combining with Community Service.
 - 8.3 Field Trip (Rhen) – No report

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HAWAII SECTION YOUNGER MEMBER FORUM

- 8.4 PE Refresher (Lorna) – No report
- 8.5 Website (Joanna) – No report
- 8.6 Awards (Ann) – No report
 - 8.6.1 Jamie reminded members that deadline is August to nominate employers for Employer Recognition Award.
 - 8.6.2 Hawaii Section is the recipient of the 2005 Younger Member Group Award for Small Groups
 - 8.6.3 Jeff Kalani is the recipient of the 2005 Edmund Friedman Young Engineer Award for Professional Achievement
- 8.7 Practitioner Advisor / Student Chapter (Chris/Zac)
 - 8.7.1 Discussed future Student Chapter/YMF Activities
 - 8.7.2 Basketball tournament held on April 9 with Chi Epsilon
 - 8.7.3 Student Chapter Officers for next year elected: President – Zachary Thielen, Vice-President – Gabe Hovdey, Corresponding Secretary – Stacy Kunitake, Recording Secretary – Dayna Fujimoto, Treasurer – Renee Ishisaka, and Conference Chair – Amy Taniguchi
 - 8.7.4 Hosted April ASCE Dinner Meeting on April 21 with a presentation of the past year's highlights and student awards/scholarships
 - 8.7.4.1 Student Chapter Service Awards – Jesse Elliott and James Enoka
 - 8.7.4.2 Walter Lum Scholarship Winners – Yuka Nishikawa and Gabe Hovdey
 - 8.7.5 College of Engineering Banquet on April 27 attended by members along with faculty, staff, engineering companies, and alumni
 - 8.7.6 Meeting held on April 28 with Actus Lendlease regarding Internship Program with short presentations by Assistance Dean and Department Chair.
- 8.8 Job Shadow Program (Chris)
 - 8.8.1 Chris planning on updating mentor list this summer
- 8.9 Golf Activities (Jeff)
 - 8.9.1 Golf outing held on April 16 at Kapolei Golf Course with 16 participants. Article to be written for Wiliki and website.
- 8.10 Wiliki
 - 8.10.1 Location of June 7, 2005 Meeting – Eastside Grill on University Avenue
 - 8.10.2 Location of July 5, 2005 Meeting – Ryan's Grill at Ward Centre
 - 8.10.3 Announcement for PE Refresher Course Chairperson
 - 8.10.4 Recap of Golf Outing, which was held on April 16
- 9.0 New Business
 - 9.1 New chairperson needed for PE Refresher Course – Interested volunteers should contact Paulette
 - 9.2 West Point Bridge Contest – Interested volunteers for next year should contact Paulette

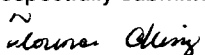
10.0 Next YMF Meeting – 6:00 pm, June 7, 2005 at Eastside Grill

11.0 Adjourn Meeting – 6:50 pm.

Action Items:

1. Rhen (10/5/04) – Schedule field trip. Scott to follow-up with Rhen.
2. Aaron (4/5/05) – Schedule community service event for June/July
3. Lisa (4/5/05) – Schedule social activity for July/August
4. Officers (5/3/05) – Review draft By Laws and e-mail any comments to Paulette by June.
5. Jamie (5/3/05) – Inventory of t-shirts and reorder.
6. Laura (5/3/05) – Send Evite to graduating students and YMF members for Get Together After Finals
7. Florence (5/3/05) – Send barbecue information to Student Chapter Officers
8. Jeff (5/3/05) – Wiliki and website article on Golf Outing held on April 16

Respectfully submitted,


Florence Ching, Secretary