

YMF Meeting Minutes
Tuesday, February 7, 2006
Side Street Inn

- 1.0 Call Meeting to Order – 5:35 p.m.
- 2.0 Secretary's Report (Lisa)
 - 2.1 Vote for approval January YMF Meeting Minutes. Approved.
- 3.0 President's Report (Florence)
 - 3.1 Update status of previous Meeting Action Items
 - 3.1.1 Jeff (12/6/05) – Organize April golf outing.
 - 3.1.2 Emi (12/6/05) – Plan next community service event in May. February and March community service events scheduled.
 - 3.1.3 Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students.
 - 3.1.4 Zach (12/6/05) – Provide itinerary/cell phone numbers of delegates going to Salt Lake City to Florence. Completed.
 - 3.1.5 Florence (1/3/06) – Consolidate itinerary/cell phone numbers of all Salt Lake City delegates. Completed.
 - 3.1.6 Florence (1/3/06) – Update Engineers Week Display with current projects. Completed.
 - 3.1.7 Brian/Jennifer (1/3/06) – Hiking Hawaii Kai Peninsula on January 29. Details to Lisa for distribution to YMF members. Completed. Event postponed to February 26 due to weather.
 - 3.1.8 Florence (1/3/06) – Coordinate details/arrangements with JoAnne Wong of CP&E for How to Design Session for new engineers in March. Completed.
 - 3.1.9 Florence (1/3/06) – Receipt for Brett for P.E. Refresher Course. Completed.
 - 3.1.10 Joanna (1/3/06) – P.E. Refresher Course announcement to Section and update website committee chair contact information. Completed.
 - 3.1.11 Florence (1/3/06) - Discuss with HSPE changing requirements for a Hawaii P.E. license.
 - 3.1.12 Joanna, Scott, Paulette (1/3/06) – Complete National awards application by January 17 for Website, Daniel Mead (ethics), Younger Member Group, and Edmund Friedman. Completed.
 - 3.1.13 Paulette/Florence (1/3/06) – Article on Younger Member Group Award for Wiliki/website.
 - 3.1.14 Florence (1/3/06) – Need to check if Student Chapter plans on displaying concrete canoe at Engineers Week. Completed.
- 4.0 Vice-President's Report (Scott)
 - 4.1 Calendar of Events – Updates sent to Joanna for posting on website.
 - 4.2 Absentee Committee Reports
 - 4.2.1 Past-President (Paulette)
 - 4.2.2 Social Activities (Jennifer)
 - 4.2.3 Awards (Lauren)
- 5.0 Treasurer's Report (Jamie/Morgan)
 - 5.1 Vote for approval of January Treasurer Report. Approved.
- 6.0 Past-President's Report (Paulette)
 - 6.1 West Point Bridge Design Competition Update – Speakers visited Roosevelt, Pearl City, Farrington, and McKinley to talk about bridges, engineering, and the contest. Speaking engagements went very well. Received positive feedback. Contest started on January 24.
 - 6.2 Ordered outreach materials for Engineering Week Display.
- 7.0 Officer Business (Florence)
 - 7.1 2006 WRYMC Post Follow-Up Update. Next WRYMC will be held in Seattle.
 - 7.2 Engineers Week Display – Set-up February 18. Updating display.
 - 7.3 Engineer's Week Banquet – Saturday, February 25 at Oahu Country Club, 5:00 p.m. Order of the Engineer Ceremony, 6:30 p.m. Dinner.
 - 7.4 Banner Keeper Schedule – Not required due to Engineer's Week Banquet.

8.0 Committee Reports

8.1 Community Service (Aaron/Emi)

8.1.1 Oahu Chapter Mathcounts Competition at Kamehameha Schools on February 11, 7:30 a.m. – Noon (Aaron POC).

8.1.2 Mad About Science Festival at Bishop Museum on March 11, 9:00 a.m. - 1:00 p.m. (Florence POC).

8.2 Social Activities (Brian/Jennifer)

8.2.1 Kuliouou Hike on February 26, 8:30 a.m. (Brian/Jen POC).

8.3 Field Trip

8.3.1 How To Design Session for New Engineers scheduled for March. Announcement to Lisa/Joanna for distribution and Eric for Wiliki. (Florence POC).

8.4 PE Refresher (Lori) - No report.

8.5 Website (Joanna) - No report.

8.6 Awards (Lauren)

8.6.1 WRYMC Awards – Jeff selected as Outstanding Young Civil Engineer in the Private Sector.

8.6.2 National Younger Member Awards – Submitted for Daniel Mead, Website, and Small Group.

8.6.3 Hawaii Young Engineer of the Year – Jeff selected.

8.7 Practitioner Advisor / Student Chapter (Chris/Zac)

8.7.1 ASCE Student Chapter meeting held on January 26, 2006.

8.7.2 Continued work on PSWR Conference, which will be held from March 30 to April 1. Set deadline to commit to Conference on February 9. Accepting t-shirt designs. Preparing to pour concrete canoe in beginning of February. There is a design for the steel bridge. Fabrication of the bridge has started. Work still needs to be done for other events.

8.7.3 Worked on and completed Student Chapter Annual Report (Postmarked due February 1).

8.7.4 Setting up a Community Service Event in March. Making a team for Relay for Life to be held on March 3 to March 4, from 7 p.m. to 7 a.m. at UH Cooke Field.

8.7.5 Fundraisers that the student chapter has participated in and will be involved in, include:

8.7.5.1 Food and Beer stands at the Stan Sheriff Area (Various Times)

8.7.5.2 Assisted in a surveying competition (Wednesday, February 1, 12 p.m. – 3 p.m.)

8.7.5.3 Japanese guided tour (Saturday, February 4, 1 p.m. – 5 p.m.)

8.7.5.4 Krispy Kreme Doughnuts (Sometime in March)

8.7.6 Mead Scholarship Paper Competition opportunity for members was announced. Topic for the competition is "Risk Management and Engineering".

8.7.7 Donation letters sent out to companies. Waiting for responses.

8.8 Job Shadow Program (Chris) - No report.

8.9 Golf Activities (Jeff)

8.9.1 Schedule April Golf Outing.

8.10 Softball (Stuart)

8.10.1 Forward schedule to participants and order t-shirts.

8.11 Wiliki (Eric)

8.11.1 Location of March 7, 2006 Meeting – Sam Snead's Tavern at the Navy-Marine Golf Course

8.11.2 Location of April 4, 2006 Meeting – Ryan's Grill at Ward Centre

8.11.3 Softball Team Announcement (Stuart)

8.11.4 Awards – Younger Member Group Award and Outstanding Young Civil Engineer in the Private Sector (Florence)

8.11.5 How to Design Session for New Engineers (Florence)

8.11.6 Girls Engaged in Math and Science (Florence)

9.0 New Business

9.1 Other new business – None.

10.0 Next YMF Meeting – 6:00 p.m., March 7, 2006 Sam Snead's Tavern at the Navy-Marine Golf Course 421-7267.

11.0 Adjourn Meeting – 6:30 p.m.

Action Items

1. Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students.
2. Florence (1/3/06) - Discuss with HSPE changing requirements for a Hawaii P.E. license.

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3. Paulette/Florence (1/3/06) – Article on Younger Member Group Award for Wiliki/website.
4. Lisa (2/7/06) – Resend announcement for Mad About Science Festival at Bishop Museum on March 11 to members.
5. Lisa (2/7/06) – Resend announcement for Kuliouou Hike on February 26 to members.
6. Jeff (2/7/06) – Organize April golf outing.
7. Emi (2/7/06) – Organize May community service event.
8. Florence (2/7/06) – Send details on CP&E 's How to Design Session to Lisa,

Respectfully Submitted,



Lisa Takushi, Secretary