

YMF Meeting Minutes
Wednesday, December 6, 2006
Hiroshi's Eurasian

- 1.0 Call Meeting to Order – 5:46 p.m.
- 2.0 Secretary's Report (Lauren)
 - 2.1 Vote for approval previous YMF Meeting Minutes. Approved.
- 3.0 President's Report (Lori)
 - 3.1 Update status of previous Meeting Action Items
 - 3.1.1 Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students – Jeff to organize w/ Travis and speak to students. – Lori to check with Jeff.
 - 3.1.2 Morgan (11/1/06) – Signature Card updated and submitted with signed minutes – Need confirmation from Morgan that signature cards were submitted to the bank.
 - 3.1.3 Officers (12/6/06) – Florence to turnover files to Lori. Completed.
 - 3.1.4 Officers (11/30/06) - October's Treasurer's Report to be distributed and approved via email. – Pending.
 - 3.1.5 Lisa (11/30/06) – 2006 Meeting Minutes to be sent to Joanna for posting to YMF website. Completed.
 - 3.1.6 Lori (11/30/06) – Send DHHL job information to Student Chapter via Travis. Completed.
- 4.0 Vice-President's Report (Lisa absent)
 - 4.1 Calendar of Events
 - 4.2 Absentee Committee Reports
 - 4.2.1 Social Activities (Ryan)
 - 4.2.2 Great Aloha Run (Lisa)
 - 4.2.3 Community Service (Jennifer)
 - 4.2.4 PE Refresher Course (Eric)
- 5.0 Treasurer's Report (Morgan absent)
 - 5.1 Vote for approval of previous Treasurer Reports – October's & November's – Pending.
 - 5.2 YMF Treasurer's records to be turned over to Hawaii Section Past President for auditing. – Pending.
- 6.0 Past-President's Report (Florence) – No Report.
- 7.0 Officer Business (Lori)
 - 7.1 2006-2007 ASCE Hawaii Section YMF Officers and Committee Chairs List of Responsibilities – Pending.
 - 7.2 SPAG – Remaining balance of \$236.94 needs to be utilized; Ronald McDonald House dinner Was held November 25th; amount remaining if any? – Remaining balance = \$85.77; money will be used to purchase items from ASCE website.
 - 7.3 Banner Keeper Schedule – January 18th ASCE Dinner Meeting at Treetops. Program – to be announced. – Florence or Lori to attend.
- 8.0 Committee Reports
 - 8.1 Community Service (Jennifer/Emi absent)
 - 8.1.1 Storm Drain Stenciling, moved to January 20th; sign-up deadline is January 15th.
 - 8.1.2 Great Aloha Run Packet Distribution, February 17th from 9:30 a.m. – 1:30 p.m. – Lisa to coordinate details.
 - 8.1.3 Make a Difference Day at the Park – Information to be forwarded to Jennifer/Emi.
 - 8.2 Social Activities (Ryan/Stuart absent)
 - 8.2.1 FE/PE Celebrating, January 2007 – incorporate pupus, drinks, and men's basketball game.
 - 8.3 Field Trip/Technical Activity (Paulette absent)
Moffatt & Nicol Ferry Project Technical Presentation, February 8, 2007 at 6:00 p.m. at 1132 Bishop Street Conference Room. – Lori to coordinate details.
 - 8.4 PE Refresher (Eric absent)
 - 8.4.1 PE application form to be completed this week.
 - 8.5 Website (Joanna absent) – No Report.
 - 8.6 Awards (Florence)

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HAWAII SECTION YOUNGER MEMBER FORUM

- 8.6.1 WRYMC Awards – Deadline January 15, 2007. Nominees needed for six awards: Private Sector (Mr. Hilton), Public Sector (Paulette), Community Activities (Chris Souza), ASCE Activities (Lori Fong), Group Project (?), and ASCE Student Chapter (UH Manoa – Chris Souza).
- 8.6.2 National Younger Member Awards – Deadline February 1, 2007. Nominees needed for Collingwood (technical paper), Daniel W. Meade (ethics paper), Edmund Friedman, Young Government, and Younger Member Group.
- 8.7 Practitioner Advisor / Student Chapter (Chris/Travis)
 - 8.7.1 T-shirt Design Contest for Canoe, Bridge and Conference
 - 8.7.2 FE Review to start Spring Semester
 - 8.7.3 Pacific Southwest Regional Conference
 - 8.7.3.1 36 students attending, 15 undecided
 - 8.7.3.2 Final Payment deadline is January 19, 2007.
 - 8.7.4 Mentoring Program
 - 8.7.4.1 Tailgating social at UH vs. Purdue football game
 - 8.7.4.2 Hosted pre-advising meeting
- 8.8 Job Shadow Program (Chris)
 - 8.8.1 Program to begin in January 2007.
- 8.9 Golf Activities (Ryan absent)
March and September 2007.
- 8.10 Softball (Stuart absent)
 - 8.10.1 To start in Spring 2007
- 8.11 Wiliki (Karynn absent)
 - 8.11.1 Ronald McDonald House Dinner write-up w/ photo (Florence).
 - 8.11.2 Special Olympics write-up w/ photo (Jennifer).
 - 8.11.3 Storm Drain Stenciling, January 20th
 - 8.11.4 FE/PE Celebration including pupus, drinks, and men's basketball game, January 2007
 - 8.11.5 Softball Announcement
 - 8.11.6 Moffatt & Nicol Ferry Project Technical Presentation, February 8th

9.0 New Business

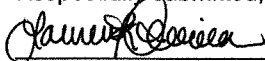
10.0 Next YMF Meeting – 6:00 pm, January 3, 2007 at Ryan's Bar and Grill at Ward Center

11.0 Adjourn Meeting - 7:15 p.m.

Action Items:

1. Morgan – November Treasurer's Report to be distributed and approved via email.
2. Morgan – YMF Treasurer's records to be turned over to Hawaii Section Past President for auditing.
3. Lori – Distribute for review the 2006-2007 ASCE Hawaii Section YMF Officers and Committee Chairs List of Responsibilities.
4. Florence – Purchase ASCE items with balance remaining from SPAG.
5. Jennifer – Storm Drain Stenciling notice for Wiliki and website.
6. Lisa – Great Aloha Run notice for Wiliki/website.
7. Ryan – Men's basketball notice for Wiliki/website.
8. Lori – Moffatt and Nicol Ferry Project Technical Presentation notice for Wiliki/website.
9. Eric – PE application form for website.
10. Florence – Distribute applications to nominees for WRYMC and National Younger Member Awards.
11. Stuart – Softball notice for Wiliki/website.
12. Florence – Ronald McDonald House post write-up for Wiliki/website.
13. Jennifer – Special Olympics post write-up for Wiliki/website.

Respectfully submitted,


Lauren Ishima, Secretary