



**YMF Meeting Minutes**  
**Wednesday, January 3, 2007**  
**Ryan's Bar & Grill at Ward Center**

- 1.0 Call Meeting to Order – 5:38 p.m.
- 2.0 Secretary's Report (Lauren)
  - 2.1 Vote for approval previous YMF Meeting Minutes. Approved.
- 3.0 President's Report (Lori)
  - 3.1 Update status of previous Meeting Action Items
    - 3.1.1 Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students – Jeff to organize w/ Travis and speak to students.
    - 3.1.2 Morgan (11/1/06) – Signature Card updated and submitted with signed minutes. Completed.
    - 3.1.3 Officers (11/30/06) - October's Treasurer's Report to be distributed and approved. Completed.
    - 3.1.4 Officers (1/6/07) – November Treasurer's Report to be approved. Completed.
    - 3.1.5 Lori – Distribute for review the 2006 – 2007 ASCE Hawaii Section YMF Officers and Committee Chairs List of Responsibilities.
    - 3.1.6 Florence – Purchase ASCE items with balance remaining from SPAG. Completed.
    - 3.1.7 Jennifer – Storm Drain Stenciling notice for Wiliki and website. Completed.
    - 3.1.8 Lisa – Great Aloha Run notice for Wiliki/website. Completed.
    - 3.1.9 Ryan – Men's basketball notice for Wiliki/website. Completed.
    - 3.1.10 Lori – Moffatt and Nicol Ferry Project Technical Presentation notice for Wiliki/website. Completed.
    - 3.1.11 Eric – PE application form for website. Completed.
    - 3.1.12 Florence – Distribute applications to nominees for WRYMC and National Younger Member Awards. Completed.
    - 3.1.13 Stuart – Softball notice for Wiliki/website. Completed.
    - 3.1.14 Florence – Ronald McDonald House post write-up for Wiliki/website. Completed.
    - 3.1.15 Jennifer – Special Olympics post write-up for Wiliki/website. Completed.
- 4.0 Vice-President's Report (Lisa)
  - 4.1 Calendar of Events – Updated.
  - 4.2 Absentee Committee Reports
    - 4.2.1 Past President (Florence)
    - 4.2.2 Website (Joanna)
- 5.0 Treasurer's Report (Morgan)
  - 5.1 Vote for approval of previous Treasurer Reports – October's & November's & December's. Approved.
  - 5.2 YMF Treasurer's records to be turned over to Hawaii Section Past President for auditing. Lori will call Keith.
- 6.0 Past-President's Report (Florence absent)
  - 6.1 The order was submitted to ASCE for promotional items that will utilize SPAG balance.
- 7.0 Officer Business (Lori)
  - 7.1 2006-2007 ASCE Hawaii Section YMF Officers and Committee Chairs List of Responsibilities. To be completed within the next couple weeks.
  - 7.2 Banner Keeper Schedule – January 18<sup>th</sup> ASCE Dinner Meeting at Treetops. Program – Recognition of new Life Members; Traffic Congestion: National Trends and Local Solutions by Dr. Panos Prevedouros. Lauren will attend meeting and set-up banner.
- 8.0 Committee Reports
  - 8.1 Community Service (Jennifer/Emi)
    - 8.1.1 Kalani High School Painting Project – January 13, 2007; 8:30 AM half-day. Sign up deadline is January 8, 2007.
    - 8.1.2 Storm Drain Stenciling - January 20<sup>th</sup>; sign-up deadline is January 15<sup>th</sup>, 8:30 – 10:30 AM, meet at Noelani Elementary School. Currently three YMF Members signed up and expecting 10 – 20 UH students.

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## HAWAII SECTION YOUNGER MEMBER FORUM

- 8.1.3 Math Counts – February 10<sup>th</sup>, sign-up deadline is January 18<sup>th</sup>, 8:30 – 11:30 AM @ Kamehameha School dining hall. Expecting 12 – 15 people.
- 8.1.4 Great Aloha Run Packet Distribution, February 17<sup>th</sup> from 9:30 a.m. – 1:30 p.m. – Lisa to coordinate details.
- 8.1.5 Make a Difference Day at the Park – Jennifer to coordinate and include Student Chapter for the April.
- 8.1.6 Engineer's Week 2007 Call for Exhibits (Lori) - 2/16 (Mon.) to 2/26 (Mon.) at Kahala Mall Shopping Center; Set up breakdown volunteers. Lori to coordinate details.
- 8.2 Social Activities (Ryan/Stuart)
  - 8.2.1 YMF Social & FE/PE Celebration, January 13<sup>th</sup>; Magoos at 5:00 PM, UH Basketball game at 7:05 PM. Currently three people have signed up.
- 8.3 Field Trip/Technical Activity (Paulette)
  - 8.3.1 Moffatt & Nicol Ferry Project Technical Presentation, February 8<sup>th</sup> 5:30 PM at 1132 Bishop Street 3<sup>rd</sup> Floor Conference Room. Lori to coordinate details.
- 8.4 PE Refresher (Eric)
  - 8.4.1 PE Refresher Course deadline is January 10, 2007. Currently five people are signed up and five additional people are interested.
- 8.5 Website (Joanna absent)
  - 8.5.1 January – September 2007 calendars have been updated.
  - 8.5.2 Website award nomination form has been drafted and emailed on December 29, 2006 to Florence and Lori for review/updates/corrections.
- 8.6 Awards (Florence absent)
  - 8.6.1 WYRMC Award applications have been distributed. Private Sector – Erik Kaneshiro, Public Sector – Paulette Ujimori, Community Activities – Chris Souza, ASCE Activities – Lori Fong, and Outstanding Support of a Student Chapter – Chris Souza. Applications to be submitted to Florence by January 8, 2007. WRYMC deadline is January 16, 2007.
  - 8.6.2 National Younger Member Award applications have been distributed. Young Government Civil Engineer – Stacie Kaneshiro, Website Award – Joanna Seto, and Group Award – Florence Ching. Currently no nominee for the Edmund Friedman Award. Applications to be submitted to Florence by January 22, 2007. National deadline is February 1, 2007.
- 8.7 Practitioner Advisor / Student Chapter (Chris/Travis absent) – No Report.
- 8.8 Job Shadow Program (Chris absent) – Program to begin in January 2007
- 8.9 Golf Activities (Ryan) – March and September 2007. Ryan to determine exact dates by February meeting.
- 8.10 Softball (Stuart absent)
  - 8.10.1 Architects & Engineers Mixed Softball League to start in February 2007
- 8.11 Wiliki (Karynn)
  - 8.11.1 February Meeting – replaced by Moffatt & Nichol presentation on Inter-Island Ferry Project
  - 8.11.2 March Meeting – March 7, 2007 at 6:00 p.m. at Tower Grill
  - 8.11.3 April Meeting – April 4, 2007 at 6:00 p.m. at Sam Snead's
  - 8.11.4 Great Aloha Run, February 17<sup>th</sup>
- 9.0 New Business
  - 9.1 Other new business – None.
- 10.0 Next YMF Meeting – replaced by Moffatt & Nichol presentation on Inter-Island Ferry Project at 5:30 PM, February 8, at 1132 Bishop Street, 3<sup>rd</sup> Floor Conference Room.
- 11.0 Adjourn Meeting – 6:48 p.m.

#### Action Items:

1. Chris (12/6/05) - Organize a group of practicing engineers from different areas of civil engineering, who are willing to be mentors to the UH students – Jeff to organize w/ Travis and speak to students.
2. Morgan – YMF Treasurer's records to be turned over to Hawaii Section Past President for auditing.
3. Lori – Distribute for review the 2006-2007 ASCE Hawaii Section YMF Officers and Committee Chairs List of Responsibilities.
4. Eric – Purchase PE Reference Books.
5. Eric – Place printing order for PE Refresher Course Binders.
6. Florence – Submit applications for WRYMC Awards.

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Respectfully submitted,



Lauren IsHima, Secretary