

YMF Meeting Minutes
Wednesday, September 5, 2007
Sam Snead's Tavern

- 1.0 Call Meeting to Order – 5:43 pm
- 2.0 Secretary's Report (Lauren absent)
 - 2.1 August Meeting Minutes approved.
- 3.0 President's Report (Lori)
 - 3.1 Update status of the previous Meeting Action Items
 - 3.1.1 YMF Officers – Determine 2007-2008 YMF Officers (completed)
 - 3.1.2 Lori – Determine 2007-2008 Committee Chairs (completed)
- 4.0 Vice-President's Report (Lisa)
 - 4.1 Calendar of Events – Website updated
 - 4.2 Absentee Committee Reports – None received
- 5.0 Treasurer's Report (Morgan)
 - 5.1 August Treasurer Report approved
 - 5.2 Signature Card signed
- 6.0 Past-President's Report (Florence) – Nothing to report
- 7.0 Officer Business (Lori)
 - 7.1 Banner Keeper Schedule – September 11th Joint ASCE/SAME Luncheon Meeting at Fort Shafter, Hale Ikena. Program – John Shrewsberry, P.E., Hawaii Project Manager for National Ocean & Atmospheric Administration (NOAA) will give a presentation discussing NOAA's Ford Island Construction Programs; ASCE Hawaii Section FY08 Officer Elections. Lisa to attend.
- 8.0 Committee Reports
 - 8.1 Community Service (Jennifer/Emi)
 - 8.1.1 EAAUH, Holmes Beautification Project, October 6, 8:00 AM – 12:00 PM, Clean up will include grounds, storm drains, elevators, and stairwells; secure loose slats on benches/tables; paint benches, tables, bike racks; improve landscape with plans to be provided by UHM Landscaping. More details to be provided.
 - 8.1.2 Ronald McDonald House – To be scheduled possibly in November/December
 - 8.1.3 Nike 5K Run, September 23 – YMF will not participate due to late notice
 - 8.2 Social Activities (Ryan/Stuart)
 - 8.2.1 Nothing currently scheduled
 - 8.3 Field Trip (Paulette)
 - 8.3.1 Nothing currently scheduled
 - 8.4 PE Refresher (Eric)
 - 8.4.1 Course is currently ongoing
 - 8.5 Website (Joanna) – No report
 - 8.6 Awards (Florence)
 - 8.6.1 ASCE Public Service Award – Deadline is October 1.
 - 8.7 Practitioner Advisor/Student Chapter (Chris/Karen) – No Report
 - 8.8 Job Shadow Program (Chris) – No report
 - 8.9 Golf Activities (Ryan)
 - 8.9.1 October 13, 2007, 9:00 AM at Ewa Beach Golf Course, 5 tee times
 - 8.10 Softball (Stuart)
 - 8.10.1 Season will begin in February 2008.
 - 8.11 Wiliki (Karynn)
 - 8.11.1 Location of October (Ryan's Grill at Ward Centre) and November (Coffee Talk in Kaimuki) Meetings
 - 8.11.2 Announcement of new Officers and Committee Chairs
 - 8.11.3 YMF Golf Activity – October 13, 2007, 9:00 AM at Ewa Beach Golf Course

9.0 New Business

- 9.1 ASCE YMF Bylaws – Reviewed Bylaws regarding membership status of Officers
- 9.2 2007-2008 ASCE YMF Officers (new / previous)
President: Lisa Takushi / Lori Nishida
Vice President: Morgan LaRue / Lisa Takushi
Secretary: Valerie Strom / Lauren Ishima
Treasurer: Aaron Erickson / Morgan LaRue
Past President: Lori Nishida / Florence Ching
- 9.3 2007-2008 ASCE YMF Committee Chairs (new / previous)
Awards: Florence Ching / Florence Ching
Community Service-Chairs: Emi Kiyoi & Stacie Kaneshiro / Emi Kiyoi & Jennifer Chang
Field Trip: Jennifer Chang & Javis Carino / Paulette Ujimori
Job Shadowing/Student Liaison: Chris Souza / Chris Souza
Newsletter – Karynn Niimi / Karynn Niimi
PE Refresher Course – Eric Arakawa / Eric Arakawa
Softball / Social Activities – Stuart Ujimori / Stuart Ujimori
Golf / Social Activities – Ryan Tanaka & Troy Ching / Ryan Tanaka
Website – Joanna Seto / Joanna Seto
- 9.4 Committee on Professional Practice – Leadership & Management Training – Review and provide comments to Lori

10.0 Next YMF Meeting – 6:00 PM, October 3, Ryan's Grill

11.0 Adjourn Meeting – 6:45 PM

Action Items:

- 1. Morgan (9/5/07) – Prepare Treasurer's Annual Report and submit signature card to First Hawaiian for new officers
- 2. Emi (9/5/07) – Obtain details regarding EAAUH – Holmes Beautification Project
- 3. Ryan (9/5/07) – Provide information regarding October 13 golf activity for website, Wiliki, and e-mail announcement

Respectfully submitted,



Florence Ching, Past-President