

**YMF Meeting Minutes**  
**Tuesday, November 4, 2003**  
**Cheerleader's Sports Bar and Grill (Moanalua Shopping Center)**

- 1.0 Call Meeting to Order – 5:36 pm
  - 1.1 There was some confusion about the start time of the meeting. The group decided that the officers shall meet at 5:15 pm and the general membership shall meet at 6:00 pm.
- 2.0 Secretary's Report (Scott)
  - 2.1 Paulette moved to approve the minutes, Scott seconded.
  - 2.2 The group suggested that the meeting reminder go out a minimum of twenty-four (24) hours in advance of the meeting.
- 3.0 President's Report (Jamie)
  - 3.1 Update Status of October Meeting Action Items – no October action items.
- 4.0 Vice President's Report (Paulette)
  - 4.1 Calendar of Events – Paulette will email the calendar of events to Scott for inclusion in the minutes.
  - 4.2 Absentee Committee Reports – no reports received by Paulette.
- 5.0 Treasurer's Report (Geoff)
  - 5.1 Vote for approval – Jamie thanked Paulette for her hard work on the report. There is a discrepancy of \$5.00 – Paulette will assist Geoff with reconciliation. The report will be submitted to Keith at Hawaii ASCE Section for possible auditing. Paulette moved to approve the report and it was seconded by Geoff. The report is approved with the assurance that the Paulette and Geoff complete the necessary reconciliation.
- 6.0 Past-President's Report (Jeff)
  - 6.1 YMF Banner – Jeff not here tonight.
  - 6.2 2004 Golf Outing – Jeff not here tonight.
- 7.0 Officer Business (Jamie)
  - 7.1 List of Responsibilities – the revised lists of officer responsibilities went out during the meeting. Comments should be made to Jamie by November 14 via email.
  - 7.2 WRYMC Applications – Scott still needs to fill out his application (delegate attendance form). Geoff, Scott, and Paulette will attend.
  - 7.3 Awards – Applications for awards have not been put on the web yet. Jamie to look into. Additional discussion ensued with the following awards:
    - Outstanding Younger Member in Community Activities – Jon Yoshinaga was nominated.
    - Outstanding Young Engineer in the Private Sector – Scott Jennings and Jeff Kalani were nominated.
    - Outstanding Younger Member Group Project – No nominees.
    - Outstanding Younger Member in the Public Sector – Florence Ching was nominated.
  - 7.4 Banner Keeper Schedule – Scott volunteered to take the next Section meeting banner display (November 20). All officers are requested to maintain the banner a minimum of three times a year at the monthly ASCE dinner meetings.
- 8.0 Committee Reports
  - 8.1 Community Service (Eric)
    - The Santa Paws event at the Humane Society on November 1 was a success. ASCE has 7 to 8 volunteers for about four hours assisting with parking, animal photography, and calendar mailings.

- 8.2 Social Activities (Jon)
  - Jamie to look into the date of the toy drive at Murphy's.
  - The group discussed options for some future activities: picnic, UH basketball game, UH football game, bowling, paintball, and ocean kayaking. Based on last year's success of the basketball game at UH, Jon will pursue scheduling a game in January.
- 8.3 Field Trip (Flo)
  - The group discussed options for some future field trips in February: Sand Island WWTP, Desalination Plant in Campbell Industrial Park, Wave Generation Plant in Kaneohe, and H-3 Exploratory Tunnel.
- 8.4 P.E. Refresher (Lorna)
  - The party had low interest after the most recent P.E. test; it was cancelled. Lorna is taking suggestions for other celebratory functions. Ideas at the meeting included a pizza party.
- 8.5 Website (Joanna)
  - The website is being updated.
- 8.6 Awards (David)
  - Jamie to check on form availability on the web.
- 8.7 Practitioner Advisor/Student Chapter (Chris/Ronald)
  - The students recently had a successful tailgate event.
  - The beer stand at the UH games is going well.
  - UH ASCE/Chi Epsilon recently achieved a 2<sup>nd</sup> place finish in a basketball tournament.
  - There were two speakers at the last general meeting. They were from SSFM and discussed "life as an engineer after college".
  - The next regular meeting is scheduled for November 13.
  - Chris said that the UH ASCE section posts some of their activities on groups.msn.com\uhasce.
- 8.8 Job Shadow Program (Vacant)
  - Scott will try to make it to the next UH ASCE general meeting to announce the program (November 13).
- 8.9 Wiliki (Lori)
  - 8.9.1 December and January Meeting Announcements – January's meeting shall be January 6, 2004 at the King Street Café at King and Keeaumoku.
  - 8.9.2 Santa Paws article for the Wiliki – Jamie will ask Eric to write an article for the Wiliki.
- 9.0 New Business
  - 9.1 No new business.
- 10.0 Next YMF Meeting – 6:00 pm, Tuesday, December 2, 2003 at La Mariana Sailing Club (off of Sand Island Access Road). The January meeting shall be January 6, 2004 at the King Street Café.
- 11.0 Adjourn Meeting – 6:42 pm.

Respectfully submitted,

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Scott Jennings  
Secretary