



**YMF Meeting Minutes**  
**Tuesday, November 2, 2004**  
**Tiki's Grill & Bar**

- 1.0 Call Meeting to Order – 5:10 pm
- 2.0 Secretary's Report (Florence)
  - 2.1 Scott first motioned and Laura seconded to approve October meeting minutes. October meeting minutes approved and will be forwarded to Joanna for posting on website.
- 3.0 President's Report (Paulette)
  - 3.1 Update status of the October Meeting Action Items
    - 3.1.1 Scott - Clean up email addresses and phone numbers on sign in sheet to provide update of member contacts – completed
    - 3.1.2 Scott – Minutes forwarded to Joanna for posting on website - completed
    - 3.1.3 Paulette – Finalize 2004 Treasurer's Report – completed
    - 3.1.4 Paulette – Update Officer and Committee Chair Responsibilities and Contact List – completed
    - 3.1.5 Ann – Nomination of Phil Donovan for Young Government not possible since he is no longer living in Hawaii. Ann to check with Stacie Kaneshiro and/or Ken Kawahara as a nominee.
    - 3.1.6 Morgan – Previously scheduled social activity on October 21 cancelled due to low turnout. Social activity to attend UH Wahine Volleyball scheduled for November 12 – completed.
    - 3.1.7 Aaron – Community service event scheduled for November 6 – completed
    - 3.1.8 Rhen – Field trip to be scheduled
- 4.0 Vice-President's Report (Scott)
  - 4.1 Calendar of Events – Updates to Joanna for posting on website.
  - 4.2 Absentee Committee Reports – None received.
- 5.0 Treasurer's Report (/Laura)
  - 5.1 Vote for approval – Florence first motioned and Scott seconded to approve October Treasurer's Report. October Treasurer's Report approved.
- 6.0 Past-President's Report (Jamie) – Not present
- 7.0 Officer Business (Paulette)
  - 7.1 Reimbursement for Lorna Heller for National Conference
  - 7.2 Younger Member Group Report – Scott to compile together using last year's report as a basis and give to Paulette by January 5. Paulette provided Scott electronic format. Jamie has information from EC report earlier in the year. Event information that has occurred during the past year is also on the website.
  - 7.3 FY05 Officer and Committee Chair Contact List - Paulette updated and provided to officers and committee chairs.
  - 7.4 Officer and Committee Chair Responsibilities – Paulette updated. Laura first motioned and Scott seconded to approve. Copies provided to officers and committee chairs.
  - 7.5 Banner Keeper Schedule – Wednesday, November 10, 2004 11:00 AM – 1:00 PM – No officer is available. EC will be notified.
- 8.0 Committee Reports
  - 8.1 Community Service (Aaron) – YMF scheduled to assist with Hawaiian Humane Society's Santa Paws on Saturday, November 6 from 8 AM – Noon.
  - 8.2 Social Activities (Morgan/Lisa/Sherie) – Scott will send out information to membership to attend UH Wahine Volleyball on Friday, November 12 at 7:00 PM with a possibility of getting together beforehand at Magoo's if enough individuals are interested.
  - 8.3 Field Trip (Rhen) – No report.
  - 8.4 PE Refresher (Lorna) – No report.
  - 8.5 Website (Joanna) – Previous meeting minutes posted, updated YMF scrapbook and officer/committee chairs contact information.
  - 8.6 Awards (Ann) – Ann to contact and provide nomination forms for the following: HSPE Young Engineer – John Katahira, ASCE Young Government – Stacie Kaneshiro, ASCE Edmund Friedman Young Engineer – Jeff Kalani, and WRYMC

# AMERICAN SOCIETY OF CIVIL ENGINEERS



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## HAWAII SECTION YOUNGER MEMBER FORUM

Awards Private Sector – Jeff Kalani, Public Sector – Stacie Kaneshiro, Community Activities – Eric Deruyter, ASCE Activities – Florence Ching, Group Project Award – N/A, Student Chapter – University of Hawaii

- 8.7 Practitioner Advisor / Student Chapter (Chris/Jesse) – Working on a service project received through Dr. Fischer in which the students are building sensory enhancement rooms. The rooms will be used for babies and infants who are blind and will have all sorts of textures for them to feel and interact with. October general student meeting held the last Friday of the month. Had all members attending meeting vote on the chairs for the various committees.
- 8.8 Job Shadow Program (Chris) – see 8.7.
- 8.9 Wiliki
  - 8.9.1 Location of December 7, 2004 Meeting – Gordon Biersch Brewery Restaurant at Aloha Tower Marketplace
  - 8.9.2 Location of January 4, 2005 Meeting – Dave & Busters at Ward
  - 8.9.3 Hawaiian Humane Society Santa Paws – Aaron to provide (completed for December Wiliki)
  - 8.9.4 UH Wahine Volleyball – Lisa to provide

#### 9.0 New Business

- 9.1 Younger Member Newsletter – Article due December 22.

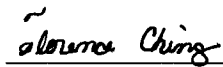
10.0 Next YMF Meeting – 6:00 pm, Tuesday, December 7, 2004 at Gordon Biersch Brewery Restaurant at Aloha Tower Marketplace (599-4877)

11.0 Adjourn Meeting – 6:30 pm.

#### Action Items:

1. Rhen (10/5/04) – Schedule field trip
2. Scott (11/2/04) – Compile Younger Member Group Report
3. Scott (11/2/04) – Send out information on November 12 UH Wahine Volleyball
4. Ann (11/2/04) – Contact nominees and forward nomination forms for Outstanding Government Employee Award, Young Engineer, and WRYMC Awards.
5. Aaron (11/2/04) – Wiliki article on Hawaiian Humane Society Santa Paws
6. Lisa (11/2/04) – Wiliki article on UH Wahine Volleyball

Respectfully submitted,



Florence Ching, Secretary