

**YMF Meeting Minutes**  
**Tuesday, December 2, 2003**  
**La Mariana Sailing Club (Sand Island Parkway)**

- 1.0 Call Meeting to Order – 5:22 pm
- 2.0 Secretary's Report (Scott)
  - 2.1 Paulette motioned for approval of the minutes with a second from Jamie. It was understood that the minutes were approved pending some minor changes discussed by the group.
  - 2.2 Times of Unavailability during the Holiday – Scott stated that he would be on the mainland from 12/19 to 12/28.
- 3.0 President's Report (Jamie)
  - 3.1 Update Status of November Meeting Action Items – no November action items. Since the change in YMF leadership, the minutes have not reflected action items. The minutes will be changed starting with the December meeting minutes to reflect action items.
  - 3.2 Westley Chun from Engineering Solutions is looking for employees. If anyone knows of any, please contact Westley or Jamie and she will help make introductions.
- 4.0 Vice President's Report (Paulette)
  - 4.1 Calendar of Events – Calendar was presented by Paulette. Paulette to update with the Murphy's Toy Drive event on December 16, 2003. Paulette to send to Joanna for inclusion on the web page.
  - 4.2 Absentee Committee Reports
    - 4.2.1 Webmaster (Joanna) – minutes are attached. Direct connection to the webpage has been restored to most of the pages. See minutes for more information.
    - 4.2.2 Social Activities (Jon) – There is a game against UTEP on 1/22, a Boise game on 1/24, and San Jose on 2/7. When are people free and what price fits people's budgets (tickets \$12 to \$19)? The group said that they thought that last year the tickets were \$8 to \$9.
    - 4.2.3 P.E. Refresher (Lorna) – We're still looking for students although many usually don't sign up until the last minute. The class will still be given.
- 5.0 Treasurer's Report (Geoff)
  - 5.1 Vote for approval – Paulette motioned for approval of the Treasurer's Report and she was seconded by Geoff with minor corrections. Geoff will make corrections, which include some changes to labeling and the addition of a summary, and then send to Jamie.
- 6.0 Past-President's Report (Jeff)
  - 6.1 YMF Banner – Jeff not here tonight. He's in Korea.
  - 6.2 2004 Golf Outing – Jeff not here tonight. He's in Korea.
- 7.0 Officer Business (Jamie)
  - 7.1 List of Responsibilities – no comments were received. Therefore, responsibilities approved.
  - 7.2 WRYMC Applications
    - 7.2.1 Jamie submitted the regional Public Sector Award in hopes of winning a national honor.
    - 7.2.2 David Koseki has left the committee – he is a reservist and has been called to duty.
  - 7.3 Banner Keeper Schedule – Jamie will take it to the 12/17/03, 11:30 am meeting at Treetops.
- 8.0 Committee Reports

- 8.1 Community Service (Eric)
- The next event is a Toy Drive starting at around 5:30 pm on 12/16 at Murphy's. Those participating should bring an unwrapped gift for donation. Children in need of gifts are newborns and teenagers (up to 18 years old). Eric said that once everyone arrives and we have a good number of people there we will take a ride to view the Christmas lights and then have our picture taken.
- 8.2 Social Activities (Jon)
- See 4.2.2 above for more information.
  - The group decided on attending the 2/7 basketball game versus San Jose State. Jon will send out and email and organize tickets.
- 8.3 Field Trip (Flo)
- Eric suggested that we visit a project that his company is working on that will be complete in March, 2004 – Thermal Desorption of PCB Contaminated Soil. Jamie will contact Flo to make arrangements.
- 8.4 P.E. Refresher (Lorna)
- See 4.2.3 above.
- 8.5 Website (Joanna)
- See 4.2.1 above.
- 8.6 Awards (David)
- See 7.2.2 above – David is no longer holding a committee chair.
  - Lori will ask her friend Christine to submit an entry for the Meade Award.
- 8.7 Practitioner Advisor/Student Chapter (Chris/Ronald)
- At the December 5 UH game, ASCE will be working a food stand.
  - The Christmas Banquet will be on December 19<sup>th</sup> at Pagoda's for \$30/person. RSVPs are due by December 5<sup>th</sup>.
- 8.8 Job Shadow Program (Chris Souza)
- Scott will email a list of Job Shadow contacts that he has gathered since being the chairperson.
  - Scott will email the form used at ASCE meetings for students to fill out which provides basic information such as major, year of graduation, et cetera.
- 8.9 Wiliki (Lori)
- 8.9.1 Santa Paws Writeup – Eric will write an article.
- 8.9.2 Upcoming Social Event – Jon will write an announcement.
- 8.9.3 Upcoming Field Trip – Lori will write up or get ahold of Flo to do.
- 9.0 New Business
- 9.1 No new business.
- 10.0 Next YMF Meeting – 6:00 pm, Tuesday, January 6, 2004 at King Street Café (1380 S. King Street). The February meeting shall be 6:00 pm on February 3, 2004 at Jose's Cantina (Restaurant Row on Ala Moana Boulevard).
- 11.0 Adjourn Meeting – 6:36 pm.

Action Items

1. Scott: Scott to modify the meeting minutes to reflect action items.
2. Jamie: Jamie to contact Flo to have her arrange a field trip to Eric DeRuyter's thermal desorption project.
3. Lori: Lori will ask her friend Christine to make a submission for the Meade Award – it requires submittal of a paper.
4. Scott: Scott will email a list of Job Shadow contacts that he has gathered since being the chairperson.
5. Scott: Scott will email the form used at ASCE meetings for students to fill out which provides basic information such as major, year of graduation, et cetera.
6. Eric: For the Wiliki -- Santa Paws Writeup – Eric will write an article.
7. Jon: For the Wiliki -- Upcoming Social Event – Jon will write an announcement.

8. Lori: For the Wiliki -- Upcoming Field Trip – Lori will write up or get ahold of Flo to do.

Respectfully submitted,

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Scott Jennings  
Secretary